

**PURISSIMA HILLS WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**6:30 P.M. WEDNESDAY JULY 14, 2021**

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom.com platform.

Join Zoom Meeting

<https://us06web.zoom.us/j/84505308398?pwd=WUgrRVBwcGxuL1g1RHE4RFewMHdEQT09>

Meeting ID: 845 0530 8398

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Copies of all agenda reports and supporting data are available for inspection at the District's website: <http://www.purissimawater.org>. You also may view meeting minutes after the meeting on our website.

Public Comment on Items *Not* on the Agenda (limit one per person) must be submitted via email 24 hours prior to the meeting's call to order to Samantha Vu at [samv@purissimawater.org](mailto:samv@purissimawater.org). Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email 24 hours prior to the meeting's call to order to Samantha Vu at [samv@purissimawater.org](mailto:samv@purissimawater.org), or (b) via the call-in number before each agenda item is presented. For comments submitted *prior* to the meeting, please indicate in your email the agenda item to which your comment applies. Public comment may be submitted via email to [samv@purissimawater.org](mailto:samv@purissimawater.org). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Meeting Minutes that will be posted online following Board approval at <http://www.purissimawater.org>. Although public comments are generally limited to three minutes per person per comment, the Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

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## Agenda

- 6:30 1. **CALL TO ORDER, ROLL CALL**
- 6:35 2. **PLEDGE OF ALLEGIANCE**
- 6:40 3. **COMMENTS FROM THE PUBLIC**
- 6:45 4. **CONSENT CALENDAR**  
**Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.**
- A. **APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD JUNE 9, 2021.**
- B. **APPROVAL AND RATIFICATION OF JUNE 2021 DISBURSEMENTS PAID IN JULY 2021 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR EVANS, PHIL WITT, AND ANTHONY STOLOSKI)**
- C. **FINANCIAL REPORTS FOR: REVENUES, EXPENDITURES, AND CAPITAL IMPROVEMENT PROJECTS FOR JUNE 2021.**
- 6:50 5. **Rate Study Update** **Discussion/Action**
- 7:10 6. **Update: Brown Act Requirements During Covid** **Discussion/Action**
- 7:30 7. **Consider Appointment Process for Board of Director Vacancies and Provide Direction to Staff** **Discussion/Action**
- 7:50 8. **Resolution 2021-02 Establishing Appropriations Limit for FY 2021-2022** **Discussion/Action**
- 8:15 9. **Supply Committee Report** **Update**
- 8:40 10. **Consider Approval of Professional Services Agreement with Woodard & Curran, Inc. for Preparation of Water Shortage Contingency Plan For a Not to Exceed \$40,000** **Discussion/Action**
- 9:00 11. **Consider Approval of Professional Services Agreement with Pakpour Consulting Group, Inc.** **Discussion/Action**
- 9:20 12. **Resolution 2021-03 Acceptance of Taaffe/Elena/Moody Road Water Main Replacement Project** **Discussion/Action**

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- |       |     |  |            |
|-------|-----|--|------------|
| 9:45  | 13. | <b>Engineer's Report</b>                                   |            |
|       |     | A. Duval, Elena, Padre, Seton Water Main Improvements      | Update     |
|       |     | B. Concepcion/Fremont Road Water Main Improvements         | Update     |
|       |     | C. McCann Operation Center Improvements                    | Update     |
| 10:00 | 14. | <b>Attorney's Report</b>                                   | Update     |
| 10:05 | 15. | <b>Manager's Report</b>                                    | Update     |
|       |     | A. Field Report  |            |
|       |     | B. Customer Communications                                 |            |
|       |     | C. Revised Budget  |            |
| 10:25 | 16. | <b>Directors' Report</b>                                   | Update     |
|       |     | A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics |            |
|       |     | B. Director Comments                                       |            |
| 10:45 | 17. | <b>Agenda Items August 11, 2021</b>                        | Discussion |
| 10:50 | 18. | <b>ADJOURNMENT</b>   | Action     |

**Accessibility for Individuals with Disabilities**

Upon request, PHWD will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested at least two days before the meeting. Requests should be emailed to [samv@purissimawater.org](mailto:samv@purissimawater.org) or submitted by phone at (650) 948-1217. Requests made by mail (sent to Purissima Hills Water District, 26375 Fremont Road, Los Altos Hills, CA) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.