

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

October 14, 2020 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
President Solomon called the regular meeting to order at 6:30 p.m. on the Zoom on-line platform.

Directors Present: President Solomon, Directors Brian Holtz, Peter Evans, and Steve Jordon.

Staff Present: Phil Witt, General Manager; Anthony Raylene Collins, District Secretary, Joubin Pakpour, Engineer, Pakpour Consulting Group; Catherine Groves, Attorney, Hanson Bridgett.

The Pledge of Allegiance was recited.
2. **COMMENTS FROM THE PUBLIC** Customers Essy Stone and Gary Kremen attended.
3. **CONSENT CALENDAR** It was moved by Director Jordan, seconded by Director Holtz, to approve the Consent Calendar. Motion approved – roll vote (4-0)
4. **Consider and approve rescheduling the November 11, 2020 regular scheduled Board meeting to November 18, 2020.** It was moved by Director Jordon, seconded by Director Evans, to move the regularly scheduled November 11 Board meeting to November 18, 2020. Motion approved – roll vote (4-0)
5. **Resolution 2020-07 Amending the Conflict of Interest Code** It was moved by Director Jordan, seconded by Director Holtz, to approve Resolution 2020-07. Motion approved – roll call vote (4-0)
6. **Los Altos Hills County Fire District (LAHCFD)** The GM reported he will be meeting with the General Manager of LAHCFD regarding the proposed consolidation of LAHCFD into Santa Clara County Fire. Director Jordan reported on the Board of Supervisors public hearing regarding the recommendations from the County’s audit of the LAHCFD operations to consolidate LAHCFD with the County. The issue was not resolved at the hearing. He also mentioned that two separate notifications sent from the LAHCFD and the Town of Los Altos Hills regarding the consolidation had differing potential priority statements.
7. **Fire Hydrant Flow Requirements** Director Jordan summarized California Fire Code 507 and CFMO-W1 County Fire Code regarding minimum fire flow from hydrants. He provided a memo that compared the two codes and the LAHCFD targets. Director Jordan estimated that the District has higher standards and much greater flow than the State and County codes. He then suggested that the District form an independent opinion of what fire flow should be required in its service area. The Attorney will research this issue.

PURISSIMA HILLS WATER DISTRICT
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FEBRUARY 10, 2021

8. ENGINEER'S REPORT

- A. TAAFFE/ELENA/MOODY ROAD WATER MAIN REPLACEMENT – PROGRESS PAYMENT NO. 5** The Engineer reported that the project is 81% complete, is under budget, and progress is considerably earlier than the schedule. The project also has a very low change order. It is expected to be complete before the end of 2020.
- B. Concepcion Road Water Main Replacement** The Engineer reported the project is on schedule and the design will be completed by end of year 2020 and go to bid in January 2021. He reported that he informed the customers located on cul de sacs off Concepcion that the 4-inch mains on those cul de sacs with very low flow could be replaced with 8-inch mains during the Concepcion project.

9. ATTORNEY'S REPORT Nothing to report.

10. MANAGER'S REPORT

A. FIELD REPORT

- ▶ The GM reported that work on the new website will start in October, and that improvements in the scada system are underway. He also said that he reviewed the draft report of the Koff staffing study.
- ▶ The roof of the Matadero pump station failed.
- ▶ On September 25, six dead oak trees were removed around Page Mill tank.
- ▶ On September 29, a leak occurred on Christopher's LN. The leak was a full circle crack, it was repaired with a clamp. The water main is off the road and did not do any damage to the street or property.
- ▶ On October 5, a leak occurred on Dezahara Way. The leak was a full circle crack, it was repaired with a clamp. The leak occurred off the street with no damage to the street or property.
- ▶ On October 5, a leak occurred on Padre Ct. The leak was a hole in 8" DIP. This pipe was installed in 1978 and was some of the first generation Ductile, it had no plastic wrap. It was an isolated spot that corroded. There is minor asphalt repair on the street.
- ▶ The Taaffe, Elena, Moody Rd. Project: Teichert has completed 7 main line tie-ins and all the service transfers onto the new water main along Taaffe Rd. and Vista Del Valle. The District is involved with the Bacteria samples and water main shutdowns.
- ▶ On October 7, Badger Meter finished a Cellular Coverage Analysis update for the District. This is going to allow the crew to get the right Endpoints on the meters.

B. CUSTOMER COMMUNICATION Nothing to report.

11. DIRECTOR'S REPORT

- A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics** Director Jordan mentioned two supply projects: BAWSCA's potential transfers of Individual Supply guarantee and Valley Water banking program.

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FEBRUARY 10, 2021

B. DIRECTOR'S COMMENT None

12. **Agenda Items November 18, 2020**
Tier 2 Drought allocation
Flow requirements
13. **ADJOURNMENT** It was moved by Director Evans, seconded by Director Solomons, to adjourn the meeting at 8:09. Motion approved roll call vote (4-0)