

**PURISSIMA HILLS WATER DISTRICT**  
**MINUTES OF THE REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**

**AUGUST 12, 2020 Minutes**

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE Vice President Holtz called the regular meeting to order at 6:30 p.m. on the Zoom on-line meeting platform.

Directors Present: President Solomon, Directors Brian Holtz, Steve Jordon, Peter Evans, and Kathy Knopoff

Staff Present: Phil Witt, General Manager; Anthony Stoloski, Operations Manager, Joubin Pakpour, Engineer, Pakpour Consulting Group; Dave Gehrig, Attorney, Hanson Bridgett

The Pledge of Allegiance was recited.

2. COMMENTS FROM THE PUBLIC Customer Pradip Madan spoke about his bill.
3. CONSENT CALENDAR It was moved by Director Knopoff, seconded by Director Evans, to approve Items A. and B. of the Consent Calendar. Motion approved unanimously – roll call vote. It was moved by Director Holtz, seconded by Director Knopoff, to approve Item C. of the Consent Calendar. Motion approved unanimously – roll call vote.
4. Town Sewer Laterals The GM reported on a meeting with Joubin Pakpour, Engineer, Anthony Stoloski, District Operations Manager, and Town of Los Altos Hills public works staff regarding a draft letter to be sent to homeowners with private underground forced mains/sewer laterals. The letter requests homeowners to mark their forced mains/sewer laterals. Town staff were agreeable to the letter.
5. John Davidson Website Proposal The GM reported that the scope of the proposal was reduced and has a fee within his approval authority.
6. Engineer's Report
  - A. Taaffe/Elena/Moody Road Water Main Replacement – Progress Payment No. 3 The Engineer reported a progress payment of \$1.2M will be made to the contractor Teichert Utilities. The project is substantially ahead of schedule; nearly 80% of the main line has been installed. Change orders are minimal. Traffic is low due to the coronavirus stay at home orders, and his team's extensive outreach to bicycle shops resulted in few cyclists in the project area.
  - B. Concepcion Road Water Main Replacement The design project is on schedule and is expected to go out for bid at the end of 2020.
7. Attorney's Report. The Attorney summarized the conclusion of a recent California Voting Rights Act case that found no violation of the Act. He is preparing a memo to the Board.
8. Manager's Report
  - A. Adobe Creek Repair. Contracts are approved with Balance Hydrolics, Ecologics Concerns, and MIG for the repair of the creek bank. Permit applications were filed.
  - B. Field Report
    - Customer Gary Kremen alerted the District that a contractor mistakenly took water from a hydrant on Page Mill and Old Page Mill. The District billed the contractor for the water at the institutional rate, and the District was paid \$986.

- On July 16, crew serviced 2 of our altitude valves and 1 surge valve. This is maintenance that is recommended every 5-10 years.
- On July 23, a leak on Fremont Rd. occurred. The leak was a horizontal split on a 10" Zone 2 Cast Iron Pipe. Crew installed 10' of new 10" DIP. The pipe had trees growing on top that were removed. Minor damage to a pathway was repaired.
- On August 3, a leak occurred on Elena Rd. just north of La Barranca Rd. The leak was a horizontal split on our Zone 3 8" Cast Iron Pipe. It was replaced with 7' of new DIP
- On August 11, DACO paved 4 water leak locations.
- Elena Tank site has been taken out of service so Teichert can complete the work safely within the tank site. This also gives crew time to drain the tank to clean, inspect, and do maintenance on the tank.

C. Customer Communications Nothing to Report

9. Directors' Report

A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics Director Jordan reported that he joined on-line attendance of the ACWA/JPIA conferences. He reported issues related to BAWSCA water supply.

B. Directors' comments None

10. Agenda Items September 9, 2020

District liability for customers' irrigation

11. ADJOURNMENT It was moved by Director Jordan, seconded by Director Knopoff to adjourn the meeting at 8:00 p.m. Motion approved unanimously-roll call vote.

Respectfully submitted

*Raylene Collins*

Raylene Collins, District Secretary

Approved: *Ernest Solomon*  
Ernest Solomon, President