

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

DECEMBER 9, 2015 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Solomon called the regular meeting to order at 6:30 p.m. in the Council Chambers of Los Altos Hills Town Hall. Directors Present: President Ernest Solomon, Directors Robert N. Anderson, Steve Jordan, Brian Holtz, and Peter Evans

Staff Present: Patrick D. Walter, General Manager; Joubin Pakpour, Engineer; David Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary
The Pledge of Allegiance was recited.
2. **COMMENTS FROM THE PUBLIC**
3. **CONSENT CALENDAR** It was moved by Director Anderson, seconded by Director Evans, to approve the Consent Calendar. Motion approved (5-0) - voice vote.
4. **RESOLUTION 2015-06 ADOPTING POLICIES AND PROCEDURES FOR AWARD OF CONTRACTS AND BIDDING REQUIREMENTS** It was moved by Director Jordan, seconded by Director Anderson, to approve Resolution 2015-06. Approved-Roll Call vote:
 AYES: Directors Evans, Anderson, Holtz, Solomon, Jordan
 NOES: None
 ABSENT: None
5. **ENGINEER'S REPORT**

A. PAGE MILL TANK RETROFIT The Engineer reported on the accomplishments since the Oct. 1, 2015 pre-construction meeting. Work started on November 23, 2015. Erosion control measures were installed, construction warning signs specific to bicyclists were erected, and a crane was brought on site with successful traffic control. Contractors also started excavating around the foundation and removed the roof.
6. **MANAGER'S REPORT**
A. GRANT PROPOSAL The GM discussed the Project Application for a grant from the Safe, Clean, Water and Natural Flood Protection Program offered by the Santa Clara Valley Water District (SCVWD) The application may qualify the District to receive at most \$50,000 to purchase AMI meters which will enhance water conservation. Approximately 400 meters may be purchased if it the District qualifies for the grant and provides matching funds .

B. FIELD REPORT
 - On November 18th a leak occurred on a copper service that feeds address 25564 Willow Pond. The leak looks to be caused from corrosion. We cut the bad section of copper out and spliced in a new section. This is the second leak on this same copper service which is very rare.
 - On November 27th a leak occurred on the cross country 8" cast iron main in the back yard of 27220 Altamont Road that runs between Black Mountain to the end of Via Cerro Gordo through property line easements. This is the second leak we have had on this main. Because the main is so deep, we haven't repaired it and it is out of service until we can determine the hydraulic benefits of the main. The water that flowed looked like a full circle crack and not a split. No customers are affected.
 - On November 27th a main break occurred on the 8" cast iron main in Arastradero at the Fremont intersection. This break is on a normally closed section of pipe between the Zone 2 and Zone 1. Rather than repair the main in the intersection, the District intends to abandon the main at the corner of Fremont and Arastradero.

- On December 7 a leak occurred on an air release on the 18" ductile iron main from the SFPUC turnout on Hillview. The break was on the plastic bushing in the bronze saddle. Crews installed a new corp stop and replaced the plastic pipe for copper that feeds the air release. Crews will upgrade the air release to current standards next week after the expected rain.
- Installed new 2" reduced pressure backflows at 25955 La Loma Dr and 12501 Zappettini Ct
- Page Mill Tank Project: Moved the SCADA control box to a temporary location to maintain Zone 4 pressure monitoring. Zone 4 water is being supplied by the City of Palo Alto emergency interconnection at the Page Mill Tank site.

C. **CUSTOMER COMMUNICATIONS** None to report.

7. **DIRECTORS' REPORT**

A. **BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES** Director Anderson reported on the sessions he attended at the ACWA/JPIA Fall Conference held on Dec 2-5 2015, in Sacramento.

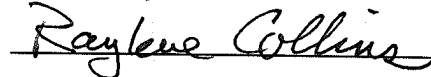
B. **DIRECTORS' COMMENTS** Director Jordan mentioned that he worked with the GM on the Grant proposal which included coordinating conversations with PG&E and SCVWD to clarify and develop the District' proposed project. Director Solomon questioned if the District can bill the Town of Los Altos Hills for the amount of water their contractors obtain from the District's standpipe located on Fremont Rd.

8 **AGENDA ITEMS FOR JANUARY 11, 2016 BOARD MEETING**

Appoint new President and vice President
Painting logo on the District vehicles
Charging the Town of Los Altos Hills for water use at standpipe
Audit Report and Presentation
Conduct GM annual review

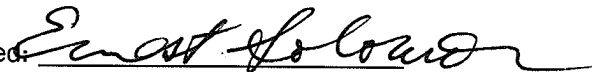
9. **ADJOURNMENT** Meeting adjourned at 7:40 p.m.

Respectfully submitted



Raylene Collins, District Secretary

Approved:



Ernest Solomon, President