

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**October 8, 2014 Minutes**

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Kremen called the regular meeting to order at 6:30 pm in the District office.

Directors Present: Directors Gary Kremen, Ernest Solomon, Robert N. Anderson, Brian Holtz, and Steve Jordan

Staff Present: Patrick D. Walter, General Manager, Joubin Pakpour, Engineer; David Gehrig, Attorney; Hanson Bridgett; and Raylene Collins, Office Manager/District Secretary

2. **COMMENTS FROM THE PUBLIC**

3. **CONSENT CALENDAR**

It was moved by Director Kremen, seconded by Director Jordan, to remove item C. Financial Report from the Consent Agenda. Motion approved unanimously; voice-vote. It was moved by Director Jordan, seconded by Director Holtz, to approve items A. and B. of the Consent Agenda. Motion approved unanimously-voice vote. After discussion, it was moved by Director Jordan, seconded by Director Solomon, to approve Item C. Financial Report.

4. **ENGINEER'S REPORT**

- A. **RESOLUTION 2014-08 ACCEPTING THE NEARY TANK UTILIZATION PROJECT PHASE II AS COMPLETE AND AUTHORIZING THE**

**RECORDATION OF A NOTICE OF COMPLETION** It was moved by Director Jordan, seconded by Director Holtz, to adopt Resolution 2014-08. Motion approved – roll call vote.

AYES: Directors Kremen, Solomon, Anderson, Jordan, Holtz

NOES: None

ABSENT: None

- B. **PAGE MILL TANK RETROFIT UPDATE AND COST SHARING AGREEMENT WITH LOS ALTOS HILLS COUNTY FIRE DISTRICT FOR SEISMIC RETROFIT OF PAGE MILL TANK.** No action was taken.

5. **MANAGER'S REPORT**

- A. **STATUS OF GENERAL MANAGER'S MID TERM OBJECTIVES** Items on the General Manager's Status Report were discussed.

- B. **HIGH PRESSURE INCIDENTS** The General Manager identified 100 customers, in the vicinity of Viscaino Rd., who are candidates for high pressure incidents. Letters will be sent to these customers notifying them of the risk of damage to their water pipes if a pressure reducing valve (PRV) is not installed. If the customers do not have a PRV, the District will recommend they purchase a particular PRV model with a bypass and to be set at the maximum pressure of 60 pounds per square inch (psi) measured at the house.

**C. WATER TANK SITES - WATER QUALITY STATUS** The General Manager explained that water quality is still an issue in the Hungry Horse and Neary Tanks and both tanks have been taken out of service; this water can be used in a fire-fighting emergency only.

**D. PURCHASE OF A PAX WATER MIXER FOR HUNGRY HORSE TANK** The General Manager requested approval to purchase a PAX Water Mixer. This small-unit equipment will have the capability of mixing water treatment chemicals into the water, if required. It was moved by Director Anderson, seconded by Director Kremen, to approve the purchase of the PAX Water Mixer for \$ 37,950.00. Motion approved unanimously-voice vote

**E. AUTHORIZE CONSULTANT SERVICES FOR WATER QUALITY** The General Manager requested approval to hire a consultant from Water Quality and Treatment Solutions, Inc. to provide as needed technical and water quality support, prepare a revised nitrification prevention and control plan, and conduct a review of the District's water quality program. The total cost to complete these tasks is \$39,470. It was moved by Director Anderson, seconded by Director Kremen, to approve the proposal. Motion approved unanimously- voice vote.

**F. FIELD REPORT**

- Installed new 1 ½" service and meter and 2" backflow on Story Hill
- Installed new 1 ½" service and meter and 2" backflow on Anacapa
- Abandoned 1" service on Purissima
- Trenched and prepared for blow off repair on Conejo
- Finished isolation valve and service reroute on La Loma to isolate a cross country main
- Changed out 1" air release for low pressure on Page Mill
- Conducted cleaning and maintenance at Toyon Yard

**G. DROUGHT STATUS** The General Manager reported that total usage in September 2014 was 105,000 units, which is 23% less than 2013 usage of 135,000 last year. The total cumulative savings since February is 14%. He said that customers are getting the message and conserving.

**H. CUSTOMER COMMUNICATIONS** None to report

**6. DECEMBER 10, 2014 BOARD MEETING CHANGE OF DATE OR CANCELLATION** It was moved by Director Anderson, seconded by Director Holtz, to hold the December meeting on December 17, 2014. Motion approved unanimously – voice vote.

**7. DIRECTORS' REPORT**

**A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES** Director Anderson reported that the SFPUC has accomplished significant water savings such that Hetch Hetchy Reservoir has adequate storage.

**B. DIRECTORS' COMMENTS**


**C. AGENDA ITEMS FOR NOVEMBER 12, 2014 BOARD MEETING**  
Discussion of District rates regarding drought.

8. **ADJOURNMENT** It was moved by Director Anderson, seconded by Director Kremen, to adjourn the meeting at 7:45. Motion approved unanimously – voice vote.

Respectfully submitted



Raylene Collins, District Secretary

Approved: 

Ernest Solomon, Vice President

