

PURISSIMA HILLS WATER DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS



MARCH 11, 2009

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Solomon called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Ernest Solomon and Directors Robert N. Anderson, Brian Holtz, and Stephen A. Jordan. Vice President Gary C. Waldeck participated in the meeting by teleconference from Longview, Texas, pursuant to Government Code Section 54953. The procedural requirements of Code Section 54953 had been satisfied and no members of the public were present with Director Waldeck.

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** Janet Fenwick, former Board member, was present.

3. **CONSENT CALENDAR:** It was moved by Director Anderson, seconded by Director Holtz, that the Consent Calendar be approved. Motion carried unanimously—voice vote.

- A. Approval of Minutes: Regular Meeting of February 11, 2009
- B. Approval and Ratification of February 2009 Disbursements—\$354,565.03
- C. Financial Reports: Income and Capital Improvement Plan
Revenues and Expenditures
Balance Sheet
Consumption and Billing
Investments

4. **PARTICIPATION IN THE TOWN'S STANDING COMMITTEE ON WATER CONSERVATION:** John Harpootlian, Chair of the Planning Commission for the Town of Los Altos Hills, was present. He explained that the Council had approved a standing committee on Water Conservation. The duties of this committee are several but will consist primarily of supporting the Town's response to the requirements of AB 1881, the State's Water Conservation in Landscaping Act; and to address the implementation of the State's Water Efficient Landscaping Ordinance or an equivalent Town ordinance. The committee will also help to develop and implement programs to reduce landscape water use and to facilitate coordination among the Purissima Hills Water District, California Water Service, and the Santa Clara Valley Water District

Mr. Harpootlian noted that the Town was now advertising for members to join this committee and that the Council would make appointments at its meeting on March 26. The membership of the committee would consist, whenever feasible, of at least one member each from the Town's Environmental Initiatives Committee, Environmental Design Protection Committee,

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Open Space Committee, and the Purissima Hills Water District. He said that all members must be residents of the Town, except for associate members, who can be appointed by the committee. He said that additional information about the committee and membership application could be found on the Town's website.

After discussion, it was moved by Director Anderson, seconded by Director Holtz, that two members of the Board apply for membership to the Town's Water Conservation Committee, and that the General Manager apply as an associate member. Motion carried unanimously—voice vote. Directors Holtz and Waldeck then volunteered to apply for membership to the Town's Water Conservation Committee.

5. **DROUGHT PLANNING:** The Manager reported that he had attended a Bay Area Water Supply and Conservation Agency meeting and had learned that, based on current rainfall, it is unlikely that mandatory 20% rationing will take place. However, more rain is needed and the San Francisco Public Utilities Commission will wait until the end of April before making any drought declaration. If rationing occurs, it would not take place until July 1 and the provisions of AB 218, dealing with rate increase notification to customers, would apply.

The Board then discussed drought allocation, rate structure, recycled water, and the possibility of a new billing system which would make customer allocation during a future drought possible. Director Jordan suggested that the District obtain other agencies' drought plans for ideas that the District might use.

6. **ENGINEER'S REPORT:**

A. **Deer Creek Pump Station Improvement Project** The Engineer reported that the District was waiting for the metal fabrication to be used for pipe support—due on the next Friday with installation scheduled for the week following.

B. **Zone 2.5 Phase II Project** The Engineer reported that the project is on schedule with 50% submittal to be completed by the beginning of April.

C. **Altamont Pump Station Project** The Engineer briefly reviewed the project for the new Board members. He then noted that the project would be ready to come before the Board in April for authorization to go out to bid.

D. **Presentation by the Engineer** The Engineer gave a presentation on system sizing of pipes and tanks; drinking water regulations; District overview; and plan and profile view of the District.

7. **PRESENTATION BY ATTORNEY:** The Attorney gave a presentation on the Public Records Act and conflicts of interest.

8. **QUARRY HILLS LAKE WATER QUALITY:**

A. **Subcommittee Report** The Engineer noted that, at the last meeting, the Board had agreed that Staff and the advisory subcommittee meet with the owner of the lake to discuss the possibility of using the lake water during an emergency water outage for health and safety reasons. The Engineer now reported that the meeting had been very positive and that the owner of the lake had agreed that the final water quality report could now be released as a public document.

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B. Professional Services Agreement The Engineer said that a proposal had been submitted by the District's consultant, Armand Ruby Consulting, for additional testing of the lake water and preparation of a project report, for a total completion time of approximately one year. A consultant would also be hired to perform a very preliminary feasibility study.

After discussion, it was moved by Director Anderson, seconded by Director Holtz, that the agreement with Armand Ruby Consulting for additional testing of the Quarry Hills Lake water, not to exceed \$54,603, be approved. Motion carried unanimously—voice vote.

9. **MANAGER'S REPORT / COMMUNICATIONS ITEMS:**

A. Field Report The Manager reported the following:

- Two main leaks had occurred on La Paloma Road.
- One small leak had occurred on Kriste Lane.
- Three leaks that had occurred previously had been backfilled.

B. Customer Communications There were no customer communications.

C. Antenna Tower at the La Cresta Tank Site The Manager reported that the bracket from the tank to the tower had been welded. An open issue regarding the position of the antennas on the tower needed to be resolved.

D. Auditor's Engagement Letter for 2008-2009 Audit The Manager noted that a new engagement letter from the Auditor had been received for the upcoming audit.

10. **DIRECTORS' REPORT:**

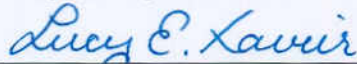
A. Change April Board Meeting Date Director Solomon asked that the Board meeting date be changed due to a conflict in his personal schedule. After discussion, it was moved by Director Anderson, seconded by Director Jordan, that the April Board meeting be changed from Wednesday, April 8, to Tuesday, April 7. Motion carried unanimously—voice vote.

B. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues There was no BAWSCA report.

C. Agenda Item Requests The Board identified agenda items for the April 7, 2009, meeting.

11. **ADJOURNMENT:** The meeting was adjourned at 9:40 p.m. to reconvene at the next regular meeting on April 7, 2009, at 6:30 p.m., at the District's office.

Respectfully submitted



Lucy E. Xavier, District Secretary

Approved:



Ernest Solomon, President