

PURISSIMA HILLS WATER DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

6:30 P.M. WEDNESDAY, AUGUST 10, 2016

26375 FREMONT ROAD, LOS ALTOS HILLS CA 94022

Agenda

- 6:30 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 6:35 2. COMMENTS FROM THE PUBLIC**
- 6:45 3. CONSENT CALENDAR**
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. APPROVAL OF MINUTES: REGULAR MEETING OF JULY 13, 2016**
- B. APPROVAL AND RATIFICATION OF JULY 2016 DISBURSEMENTS PAID IN AUGUST 2016, IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR EVANS, PATRICK WALTER, AND RAYLENE COLLINS)**
- C. FINANCIAL REPORTS FOR: INCOME AND CAPITAL IMPROVEMENT PLAN JULY 2016 REVENUES AND EXPENDITURES, BALANCE SHEETS**
- 6:50 4. ENGINEER'S REPORT: (No Reports)**
- 6:50 5. MANAGER'S REPORT UPDATE/DISCUSSION**
- A. FIELD REPORT**
- B. AMI FUNDING CONTRACT WITH SANTA CLARA VALLEY WATER DISTRICT**
- C. LEAKS**
- D. YEAR END FINANCIAL REPORT**
- E. SFPUC WATER MANAGEMENT ACTION PLAN**
- F. CUSTOMER COMMUNICATIONS**
- 7:20 6. DIRECTORS' REPORT DISCUSSION**
- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES**

PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, AUGUST 10, 2016

B. DIRECTORS' COMMENTS

7:30 7. AGENDA ITEMS FOR SEPTEMBER 14, 2016 BOARD MEETING DISCUSSION

7:35 8. ADJOURNMENT

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary at 650-948-1217. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at the District office , 26375 Fremont Road, Los Altos Hills, Ca. A complete agenda and minutes can also be found on the District's website: <http://www.purissimawater.org>.

PHWD MINUTES JULY 13, 2016 v3

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Anderson called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Robert N. Anderson, Directors Brian Holtz, Ernest Solomon and Peter Evans, and Steve Jordan (Teleconference)

Staff Present: Patrick D. Walter, General Manager; Brandon Laurie, P.E. Staff Engineer; Pakpour Consulting Group; Catherine Groves, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** None

3. **CONSENT CALENDAR**

It was moved by Director Holtz, seconded by Director Solomon, to approve the Consent Calendar. Motion approved unanimously – roll call vote.

AYES: Directors Evans, Holtz, Anderson, Solomon, Jordan
NOES: None
ABSENT: None

4. **RESOLUTION 2016-10 ESTABLISHING THE APPROPRIATIONS LIMIT APPLICABLE TO THE DISTRICT DURING FY 2016-2017** It was moved by Director Solomon, seconded by Director Evans, to approve Resolution 2016-10. Motion approved-roll call vote.

AYES: Directors Evans, Holtz, Anderson, Solomon, Jordan
NOES: None
ABSENT: None

5. **RESOLUTION 2016-11 APPROVING \$500,000 LINE OF CREDIT LOAN WITH BANK OF THE WEST TO ASSIST IN MEETING CASH FLOW REQUIREMENTS 2017** It was moved by Director Holtz, seconded by Director Holtz, to approve Resolution 2016-11. Motion approved-roll call vote.

AYES: Directors Anderson, Evans, Jordan, Holtz, Solomon
NOES: None
ABSENT: None

6. **CONSIDERATION OF DIRECTOR ELECTION CANDIDATE FILING COSTS** Director Jordan proposed that the Board consider increasing the District's contribution to director election candidate filing costs from fifty percent to one hundred percent. President Anderson raised the concern that increasing the District's contribution could require a significant expenditure of District funds if numerous candidates ran for election. Director Holtz suggested that everyone seeking a Director position should contribute to candidate filing costs because it incurs a monetary risk which validates serious candidates committed to the election process. No action taken on this item.

7. **ENGINEER'S REPORT** Nothing to report

8. **MANAGER'S REPORT**

A. FIELD REPORT

- District Inspection was completed by the California Department of Public Health. Report is forthcoming.
- Matadero Pump 1 was rebuilt and installed by Pump Repair Service.
- Two backflows were installed on services on Robleda and La Paloma Rd.
- Elena Tank as cleaned and put back into service with new PAX power vent air mixer.
- Altamont Tank PAX Power vent air mixer was installed and is operational. Painting was completed and the tank is now in service.
- Lead and Copper testing samples were collected and submitted to the lab.
- Ferguson Welding installed threaded couplings for new sample taps for Neary Tank 1, La Cresta Tank 1 and Main Tank 1.
- Cross County Main: The 8” cast iron main that runs between Black Mountain and Via Cerro Gordo was abandoned on the Black Mountain side. In November 2015, a leak occurred on the water main in the backyard of one of the properties and it was thought to be an expensive repair due to restricted access. In anticipation of taking the main out of service, the District engineer prepared a hydraulic model of the surrounding area to see the effect of abandonment. He determined that there was sufficient fire flows to allow for the abandonment. The Via Cerro Gordo side is scheduled to be abandoned this month.
- Auditors Fedak and Brown completed the first phase of field work in June. The second phase is scheduled for September 2016
- Main Leak Detection The District received 10 leak detection “Zonescan” units from Gutermann and from the field rep conducted a two day training on the system. To date, staff has tested 9.9 miles of water main with no water leaks; the results are hosted on Gutermann’s website. Staff was able to upload the appropriate layers from the District’s GIS into the website for a graphical interface.

B. CUSTOMER COMMUNICATIONS The District Secretary reported that a customer with high usage has signed up for a Beacon Eye On Water account, and is repairing a significant leak.

9. DIRECTORS’ REPORT

A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES Director Anderson reported that the SFPUC Draft Water Management Action Plan states that several cities are requesting to increase the water supply assurance from the SFPUC. Directors Holtz and Evans, and the GM will discuss issues related with an increase to the supply assurance with the SFPUC, and report their findings to the Board.

B. DIRECTORS’ COMMENTS Director Solomon commented on the report San Francisco Earthquake Study: Hayward Fault Magnitude 7.0 Scenario, June 2016 by Dept. of Homeland Security. He said that pipelines from Hetch Hetchy Reservoir cross the Hayward Fault, but the SFPUC has seismically upgraded their pipes and improved roads to remote facilities to mitigate earthquake damage.

10. AGENDA ITEMS FOR AUGUST 10, 2016 BOARD MEETING

11. ADJOURNMENT It was moved by Director Holtz, seconded by Director Solomon to adjourn the meeting at 7:30 p.m. Motion approved unanimously – voice vote.