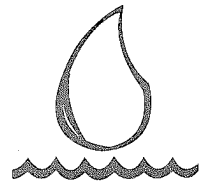


PURISSIMA HILLS WATER DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

October 10, 2012 Minutes



1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Holtz called the regular meeting to order at 6:00 p.m. in the District office.

Directors Present: Directors Robert N. Anderson, Gary Kremen, and Ernest Solomon. Vice President Stephen A. Jordan, President Brian Holtz

Staff Present: Patrick D. Walter, General Manager; Ray Collins, Office Manager, David S. Gehrig, Attorney 7:10 p.m.; Joubin Pakpour, Engineer 7:10 p.m.

The Pledge of Allegiance was recited.

2. **CLOSED SESSION:** The meeting was convened to closed session at 6:08 p.m. for conference with legal counsel for anticipated litigation pursuant to subdivision (c) Section 54956.9.
3. **OPEN SESSION:** The meeting was reconvened to open session at 7:10 p.m. No action was taken by the Board in closed session.
4. **COMMENTS FROM THE PUBLIC:** No members from the public were present.
5. **CONSENT CALENDAR:**

It was moved by Director Anderson, seconded by Director Jordan, that the Consent Calendar be approved. The motion was amended by Director Jordan, seconded by Director Holtz, to exclude item A. Approval of the Minutes of the Regular Meeting of September 12, 2012. Motion carried unanimously – voice vote.

It was moved by Director Jordan, seconded by Director Holtz, that the Minutes of the Regular Meeting of September 12, 2012 be approved as amended. Motion carried unanimously – voice vote.

A. Approval of Minutes: Regular Meeting of September 12, 2012

B. Approval and Ratification of September 2012 Disbursements – Paid in accordance with the resolution 2007 – 1 (Disbursements signed by Director Anderson)

C. Financial Reports
September 2012:

Income and Capital Improvement Plan for
Revenues and Expenditures
Balance Sheet
Consumption and Billing
Investments

October 10, 2012

6. **ENGINEER'S REPORT:**

A. Quarry Hills Lake Water. The Engineer reported on the September 20, 2012 committee meeting with the Los Altos Hills County Fire District (LAHCFD) regarding how the LAHCFD responds to fires after a natural disaster such as an earthquake, and the ability of the District to provide water for firefighting from Quarry Hills Lake. He noted that the majority of fires occur within the first two to twelve hours after an earthquake. By the time the Quarry Hills Lake water becomes available in approximately two days, this water source is too late to provide the LAHCFD with immediate fire fighting needs. At the Engineer's next committee meeting on October 17, 2012, he will confirm the probability of San Francisco Public Utility Commission (SFPUC) water service to the District going down after an earthquake, and review the LAHCFD demand requirements in relation to the District's supply. It was noted that an important action to take is to educate residents on how to turn off their irrigation system immediately after an earthquake in order to reduce demand on the system.

7. Approval of Cost Sharing Agreement for the Neary Tank Utilization Project with Los Altos Hills County Fire District. It was moved by Director Anderson, seconded by Director Kremen, to approve the Agreement. Motion carried - roll call vote.

Ayes: Directors Holtz, Jordan, Anderson, Kremen, and Solomon
Noes: None
Absent: None

8. **MANAGER'S REPORT / COMMUNICATION ITEMS:**

A. Field Report The Manager reported the following:

- The main leak on Fremont Rd. in front of the District office was due to a split on the entire 20 foot length of pipe. The District office was the only property affected. The pipe is being replaced and the street will be repaired.
- Improvements on surge protectors at Matadero and Deer Creek pump stations is continuing.
- Installing a 1 ½ service upgrade across Fremont Rd.
- Installed two 1 ½ services and meters on Chaparral Drive.

B. Customer Communications There were no customer communications.

C. Water Tank Sites Work is continuing on La Cresta Tank, but is on hold until welding bids are reviewed. The Engineer's estimate for the painting project on La Cresta No.2 will come before the Board for approval.

D. Billing System A customer bill containing a graph illustrating two years of use was presented. E-bills, automatic debit, and pay online features on the website are being explored and tested. Director Kremen offered to show the bill to a few customers for their comments.


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9. **DIRECTOR'S REPORT**

- A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues: Director Anderson reported on a BAWSCA bond measure proposal and the potential cost savings to the District.
- B. Director Advisory Committees-Updates
 - 1. *Cost Reduction Strategies Committee (Cal Water) (Directors Jordan and Kremen):* Directors Jordan and Kremen reported they met with Santa Clara Valley Water District (SCVWD) and discussed how the District may obtain lower cost back up water. Further discussions will continue with the District and SCVWD operations staff.
 - 2. *Town of Los Altos Hills Ad Hoc Committee to Review the Purissima Hills Water District (Directors Jordan and Solomon)* Director Jordan reported that Roddy Sloss, Town of Los Altos Hills Ad Hoc Committee member, presented the Committee's findings to the Town Council and concluded that the District is well managed and water costs are in line. The committee has concluded its review and is terminated.
- C. Director's Comments
 - 1. Reimbursement for Director Anderson to attend the presentation: Life extension strategies for Water Distribution Systems, at the meeting of the National Association of Corrosion Engineers. It was moved by Director Holtz, seconded by Director Solomon to approve the reimbursement. Motion carried - voice vote. Abstained - Director Anderson.
- A. Agenda Item Requests The Board identified no additional agenda items for the November, 2012 meeting.

10. **ADJOURNMENT:** The meeting was adjourned at 8:15 p.m. to reconvene next at the regular meeting on November 14 , 2012, at 6:30 p.m., at the District's office.

Recorded by:


Raylene Collins
Office Manager/District Secretary

Approved: 
Brian Holtz, President