

PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS

AUGUST 13, 2018 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Jordan called the Special Meeting to order at 5:00 p.m. in the District office.

Directors Present: President Jordan, Directors Peter Evans, Robert N. Anderson, Ernie Solomon, and Brian Holtz

Staff Present: Patrick Walter, General Manager; Phil Witt, General Foreman, Catherine Groves, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** None

3. **APPROVAL FOR CONSTRUCTION OF PHASE II AND PHASE III OF THE PURISSIMA RD. MAIN REPLACEMENT PROJECT NOT TO EXCEED \$670,000.**

PHASE II: ON PURISSIMA RD. FROM ELENA RD. TO VISCAINO RD.
PHASE III: ON VISCAINO RD. FROM CANARIO WAY TO ROBLE LADERA

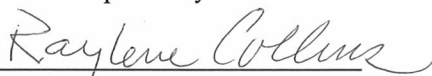
It was moved by Director Holtz, seconded by Director Solomon, to approve construction of Phase II and III of the Purissima Rd. Main Replacement Project for a cost not to exceed \$670,000 and waive the procurement policy. Motion approved unanimously – voice vote.


4. **UPDATE REGARDING PROPOSED RATE INCREASE** Director Jordan presented slides on the economics of fixed charge pricing and price elasticities. Director Evans reinforced the importance of providing customers with tools for conservation. Alex Handlers from Bartle Wells provided updated tables that showed phased-in fixed charges based on meter size, and overall rate increases to year 2020. He then discussed the adjusted cash flow projections. Mr. Handlers explained that sound justification exists that the proposed tier pricing is aligned with the cost of providing services.

It was moved by Director Holtz, seconded by Director Solomon, to approve a phased-in fixed charge to \$22.50 and volumetric consumption charge of 4% for three years as shown in Table 12A of the Rate Study (attached). These rates will be published in the Proposition 218 Notice. Motion approved unanimously – roll call vote.

5. **CONSIDER SETTING PUBLIC HEARING AND ISSUING PROPOSITION 218 NOTICE FOR PROPOSED RATE INCREASE** It was moved by Director Jordan, seconded by Director Anderson, to approve scheduling the public hearing on or near October 10, 2018, once the location is confirmed, and preparing the Proposition 218 Notice subject to editorial revisions. Motion approved unanimously – roll call vote.
6. **ADJOURNMENT** It moved by Director Anderson, seconded by Director Solomon, to adjourn at 6:40 pm. Motion approved unanimously – voice vote.

Respectfully submitted


Raylene Collins, District Secretary

Approved: 
Peter Evans, Vice President

