

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

JULY 13, 2016 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Anderson called the regular meeting to order at 6:30 p.m. in the District Offices.
Directors Present: President Robert N. Anderson, Directors Ernest Solomon, Brian Holtz, Peter Evans and Steve Jordan (teleconference).
Staff Present: Patrick D. Walter, General Manager; Brandon Laurie, P.E. Staff Engineer; Pakpour Consulting Group; Catherine Groves, Attorney, Hanson Bridgett; Ray Collins, Office Manager/District Secretary.
The Pledge of Allegiance was recited.
2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR**
It was moved by Director Anderson, seconded by Director Holtz, to approve the Consent Calendar. Motion approved unanimously – voice vote.
4. **RESOLUTION 2016-10 ESTABLISHING THE APPROPRIATIONS LIMIT APPLICABLE TO THE DISTRICT DURING FY 2016-2017** It was moved by Director Solomon, seconded by Director Evans, to approve Resolution 2016-10. Motion approved-roll call vote.

AYES:	Directors Evans, Holtz, Anderson, Solomon, Jordan
NOES:	None
ABSENT:	None

5. **RESOLUTION 2016-11 APPROVING \$500,000 LINE OF CREDIT LOAN WITH BANK OF THE WEST TO ASSIST IN MEETING CASH FLOW REQUIREMENTS 2017** It was moved by Director Solomon, seconded by Director Holtz, to approve Resolution 2016-11. Motion approved-roll call vote.

AYES:	Directors Anderson, Evans, Jordan, Holtz, Solomon
NOES:	None
ABSENT:	None

6. **CONSIDERATION OF DIRECTOR ELECTION CANDIDATE FILING COSTS** Director Jordan proposed that the Board consider increasing the District's contribution to director election candidate filing costs from fifty percent to one hundred percent. President Anderson raised the concern that increasing the District's contribution could require a significant expenditure of District funds if numerous candidates ran for election. Director Holtz suggested that everyone seeking a Director position should contribute to candidate filing costs because it incurs a monetary risk which validates serious candidates committed to the election process. No action taken on this item.
7. **ENGINEER'S REPORT** Nothing to report
8. **MANAGER'S REPORT**

A. FIELD REPORT

- District Inspection was completed by the California Department of Public Health. Report is forthcoming.
- Matadero Pump 1 was rebuilt and installed by Pump Repair Service.
- Two backflows were installed on services on Robleda and La Paloma Rd.
- Elena Tank as cleaned and put back into service with new PAX power vent air mixer.

- Altamont Tank PAX Power vent air mixer was installed and is operational. Painting was completed and the tank is now in service.
- Lead and Copper testing samples were collected and submitted to the lab.
- Ferguson Welding installed threaded couplings for new sample taps for Neary Tank 1, La Cresta Tank 1 and Main Tank 1.
- Cross County Main: The 8" cast iron main that runs between Black Mountain and Via Cerro Gordo was abandoned on the Black Mountain side. In November 2015, a leak occurred on the water main in the backyard of one of the properties and it was thought to be an expensive repair due to restricted access. In anticipation of taking the main out of service, the District engineer prepared a hydraulic model of the surrounding area to see the effect of abandonment. He determined that there was sufficient fire flows to allow for the abandonment. The Via Cerro Gordo side is scheduled to be abandoned this month.
- Auditors Fedak and Brown completed the first phase of field work in June. The second phase is scheduled for September 2016
- Main Leak Detection The District received 10 leak detection "Zonescan" units from Gutermann and from the field rep conducted a two day training on the system. To date, staff has tested 9.9 miles of water main with no water leaks; the results are hosted on Gutermann's website. Staff was able to upload the appropriate layers from the District's GIS into the website for a graphical interface.

B. CUSTOMER COMMUNICATIONS The District Secretary reported that a customer with high usage has signed up for a Beacon Eye On Water account, and is repairing a significant leak.

9. DIRECTORS' REPORT

- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES** Director Anderson reported that the SFPUC Draft Water Management Action Plan states that several cities are requesting to increase the water supply assurance from the SFPUC. Directors Holtz and Evans, and the GM will discuss issues related with an increase to the supply assurance with the SFPUC, and report their findings to the Board.
- B. DIRECTORS' COMMENTS** Director Solomon commented on the report San Francisco Earthquake Study: Hayward Fault Magnitude 7.0 Scenario, June 2016 by Dept. of Homeland Security. He said that pipelines from Hetch Hetchy Reservoir cross the Hayward Fault, but the SFPUC has seismically upgraded their pipes and improved roads to remote facilities to mitigate earthquake damage.

10. AGENDA ITEMS FOR AUGUST 10, 2016 BOARD MEETING

- 11. ADJOURNMENT** It was moved by Director Holtz, seconded by Director Solomon, to adjourn the meeting at 7:30 p.m. Motion approved unanimously – voice vote.

Respectfully submitted



Raylene Collins, District Secretary

Approved: 

Robert N. Anderson, President