

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

APRIL 13, 2016 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** Vice President Holtz called the regular meeting to order at 6:30 p.m. in the District Offices.
Directors Present:, Directors Ernest Solomon, Steve Jordan, Brian Holtz, Peter Evans; Robert N. Anderson (teleconference)
Staff Present: Patrick D. Walter, General Manager; Joubin Pakpour, Engineer; David Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary
The Pledge of Allegiance was recited.
2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR**
It was moved by Director , seconded by Director , to approve the Consent Calendar. Motion approved (4-0) voice vote.
4. **RESOLUTION 2016-03 APPROVING PURISSIMA HILLS WATER DISTRICT'S GRANT APPLICATION TO SANTA CLARA VALLEY WATER DISTRICT SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM FOR THE RESIDENTIAL ADVANCED METERING PROJECT AND AUTHORIZING THE GENERAL MANAGER TO ACCEPT GRANT FUNDS**

It was moved by Director Anderson, seconded by Director Holtz, to approve Resolution 2016-03.

AYES: Directors Jordan, Evans, Anderson, Solomon, and Holtz
NOES: None
ABSENT: None
5. **APPROVAL OF PERSONNEL MANUAL REVISED MARCH 2016** It was moved by Director Solomon, seconded by Director Evans, to approve the updates to the personnel manual. Motion approved-roll call vote:

AYES: Directors Evans, Anderson, Solomon, Jordan, Holtz
NOES: None
ABSENT: None
6. **APPROVAL OF DIRECTOR ATTENDANCE:**
BLUETECH FORUM, SAN FRANCISCO, CA JUNE 1, 2016 It was moved by Director Holtz, seconded by Director Solomon, to approve Director Jordan's attendance. Motion approved unanimously – voice vote.
ACWA/JPIA SPRING CONFERENCE, MONTEREY, CA MAY 3-6, 2016 It is not necessary to obtain Board approval for a Director's attendance at ACWA/JPIA conferences.
7. **GENERAL MANAGER GOALS AND OBJECTIVES** The General Manager discussed the update to his 2016 Goals and Objectives. Director Evans requested that the General Manager consider further outreach to high use customers with AMI meter data.
8. **ENGINEER'S REPORT**
A. PAGE MILL TANK RETROFIT The Engineer reported the project is nearing completion. The tank floor is being coated, the interior will be cured for 14 days, and it is scheduled be back in service by end of March 2016 after water quality tests are completed.

9. **MANAGER'S REPORT**

A. **FIELD REPORT**

- Installed Service: Trenched across Page Mill Road to install a 2" service for 13686 Page Mill Rd
- Elena Tank: Installed 4 new vents and a PAX power vent. Disconnected and cut out floor drain. Cut out concrete vault to install flush cleanout. Scheduled to install a flush cleanout, install three water testing valves
- Altamont Tank: Installed a three valve set to provide operational flexibility. Cut out concrete necessary to install flush cleanout.

B. **CUSTOMER COMMUNICATIONS** The District Secretary discussed an e-mail from a customer who suggested notifying all District customers about the benefits of irrigating trees during the drought.

10. **DIRECTORS' REPORT**

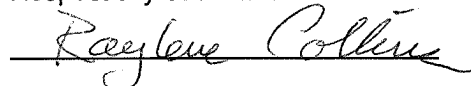
A. **BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES**

B. **DIRECTORS' COMMENTS** Director Jordan reported that he and the GM met with Stanford representatives about the possibility of monitoring local ground water that is not being monitored by the Santa Clara Valley Water District

11. **AGENDA ITEMS FOR APRIL 13, 2016 BOARD MEETING**

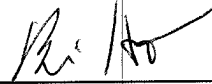
12. **ADJOURNMENT** It was moved by Director Holtz, seconded by Director Solomon to adjourn the meeting at 7:30 pm. Motion approved unanimously- voice-vote

Respectfully submitted



Raylene Collins, District Secretary

Approved: _____



Brian Holtz, Vice President