

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**August 12, 2015 Minutes**

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Solomon called the regular meeting to order at 6:30 p.m. in the Council Chambers of Los Altos Hills Town Hall. Directors Present: President Ernest Solomon, Directors Robert N. Anderson, Steve Jordan, and Peter Evans  
  
Staff Present: Patrick D. Walter, General Manager; Joubin Pakpour, Engineer; David Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary  
The Pledge of Allegiance was recited.
2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** It was moved by Director Anderson, seconded by Director Evans, to approve the Consent Calendar. Motion approved (4-0) - voice vote.
4. **TOWN'S REQUEST FOR PERMISSION FOR SEWER CONTRACTOR TO USE DISTRICT HYDRANTS FOR SEWER MAINTENANCE**  
The GM recommended against the Town's request to allow its sewer subcontractor to access District fire hydrants throughout Town to fill water trucks, necessary to maintain sewers. He explained that due to the high pressures in the District's water mains, hydrants operated incorrectly can cause significant damage to the water mains requiring expensive repairs. Such damage has occurred on more than one occasion over the last several years. He stated that the Town may continue to fill water trucks with free water at the District's stand pipe located on Fremont Rd. Director Evans pointed out that the request is a departure from past practice. It was moved by Director Anderson, seconded by Director Solomon, to deny the Town's request for water from a non specified source. Motion approved unanimously (4-0)-voice vote.
5. **ENGINEER'S REPORT**
  - A. **PAGE MILL TANK RETROFIT** The Engineer reported that traffic safety is a primary concern at this site. The General Contractor will be required to hire a subcontractor specializing in traffic control and safety. A traffic engineer hired by the contractor will design the traffic safety plan which will be reviewed by the two agencies. Extra steps will be taken to ensure the safety of the site such as additional warning signs on the downhill side of the road and daily sweeping of any mud on the road.
6. **RESOLUTION 2015-04 APPROVING PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF THE PAGE MILL WATER TANK RETROFIT PROJECT**  
It was moved by Director Anderson, seconded by Director Evans, to approved Resolution 2015-04. Approved roll call vote:  

AYES:	Directors Solomon, Anderson, Evans, and Jordan
NOES:	
ABSENT:	Director Holtz
7. **MANAGER'S REPORT**
  - A. **CONSERVATION UPDATE** The District Secretary reported that, to the best of her knowledge, customers are meeting the State Water Resources Control Board (SWRCB) requirements of watering two days a week. In addition, she reported that the cumulative water usage from January to July 2015 was 28% less than 2013 for the same time period. This reduction achievement surpasses the SWRCB's request of a reduction of 25%, though the District is not subject to that required reduction because it does not qualify as an "urban water supplier.". She explained some of the outreach strategies that helped to achieve this reduction: 1) Installation of 170 AMI meters and early leak detection 2) letters to top users and customers who increased usage; 3) newsletters and postcards

notifying customers of the two day a week rule; and 4) rigorous outreach to Foothill College and other institutions.

## B. FIELD REPORT

- Altamont Zone 4 piping completed: An 8" DIP was installed, replacing the existing 6" cast iron pipe, and completing the Zone 4 piping at Altamont Tank site from the newly installed 3 valve set connecting to the new main installed on the Altamont driveway as part of the NTUP project.
- Altamont Tank Drainage: Started to upgrade the drainage at Altamont tank site. Project includes cutting overflow pipe to reduce weight of the pipe as well as disconnecting in-ground piping on Altamont T1. Pot hole of overflow and drains at Altamont T2 shows a separate drain and overflow pipe that will be simplified with the installation of one pipe and new catch basin boxes positioned to accommodate a new flush clean out.
- Page Mill temporary tank pad: Construction started on a pad for the new temporary tank at Page Mill. Because of the restricted working area around the tank, the new tank will need to be placed near a slope that will require the installation of a retaining wall. The pad is scheduled to be complete for tank delivery next week.
- Altamont T2 chemically cleaned by Utility Service: Rust spots were discovered on the ceiling of the tank will be repaired when the seismic work is performed.
- Hungry Horse washed out by Utility Service and isolation valves are being replaced by Lewis and Tibbitts.
- Installed new pump control valve at Altamont P1 and wired controls that stop the motor for the pump after the pump control valve is shut.
- La Cresta Altitude valve wiring was installed to allow for the electronic remote operation of the valve through SCADA. The SCADA engineer will connect to the PLC and test to ensure that it is operational.
- On Aug. 2<sup>nd</sup> a leak on Story Hill Rd. in a 6" CI was repaired. The leak was a 1 inch hole on the top of the main. No public or private property damage. Repaired with a clamp
- On July 14<sup>th</sup> a leak on Altamont Road was repaired. The leak was a half circle crack on the side of the 6" CI. No damage to public or private property. Repaired with a clamp

C. CUSTOMER COMMUNICATIONS      None to report

## 8. DIRECTORS' REPORT

### A. SWRCB CURTAILMENT NOTICE RECEIVED BY SAN FRANCISCO PUBLIC UTILITY

COMMISSION (SFPUC) Director Anderson explained that the SWRCB curtailment notices to water right holders is in litigation. Water rights holders challenged the State's authority to curtail diversion of water rights that existed prior to the State's jurisdiction over those rights.

### B. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA),

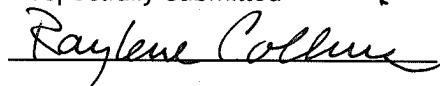
ACWA/JPIA, AND OTHER AGENCY ISSUES. Director Anderson reported on issues relevant to BAWSCA.

C. DIRECTORS' COMMENTS Director Anderson suggested that the District put District identification on the work trucks. Director Jordan reported on the Water Technology Summit he attended July 10, 2015 and the meeting of the Joint Recycled Water Committee (City of Palo Alto/Santa Clara Valley Water District).

9. AGENDA ITEMS SEPTEMBER 9, 2015 BOARD MEETING Award Page Mill Project. Conservation update

10. ADJOURNMENT The meeting adjourned at 8:20 p.m.

Respectfully submitted



Raylene Collins, District Secretary

Approved: 

Ernest Solomon, President