

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**May 13, 2015 Minutes**

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** Vice President Anderson called the regular meeting to order at 6:30 pm in the District office.  
  
Directors Present: Directors Robert N. Anderson, Brian Holtz, Steve Jordan, and Peter Evans  
Staff Present: Patrick D. Walter, General Manager, Joubin Pakpour, Engineer; David Gehrig, Attorney; Hanson Bridgett; and Raylene Collins, Office Manager/District Secretary
2. **COMMENTS FROM THE PUBLIC** Alex Handlers from Bartle Wells attended.
3. **CONSENT CALENDAR**  
It was moved by Director Anderson, seconded by Director Holtz, to approve the Consent Calendar. Motion approved unanimously, voice vote.
4. **CAPISTRANO TAX PAYERS ASSOC. INC., V. CITY OF SAN JUAN CAPISTRANO AND PROP 218 REQUIREMENTS FOR WATER RATES** The Attorney confirmed that the District's tiered rate structure is fully compliant with Proposition 218, and the Board is on the correct path with its proposed rates changes.
5. **BARTLE WELLS RATE STUDY SUPPORTING PROPOSED RATE INCREASE AND COST OF SERVICE FOR EACH TIER** Rate consultant Alex Handlers summarized his report supporting the District's proposed rate increase, entitled: "Water Cost Allocation and Tiered Rate Derivation." The report included an analysis of 1) Capital Improvement Plan Cost Allocation; 2) Residential Water use by Tier by Month 2014; 3) Water Cost Allocation; 4) Cost of Supplemental Water Supply; and 5) Capital Improvement Costs and Allocations 1996-2015. Mr. Handlers explained that the report supports the proposed tiered rate structure and confirms compliance with substantive provisions of Proposition 218. No action taken.
6. **STATE WATER RESOURCES CONTROL BOARD FINAL EMERGENCY DROUGHT REGULATIONS** The Attorney confirmed that water suppliers with less than 3,000 connections and 3,000 acre feet in water usage are subject to section 865(f)(1) of the SWRCB's emergency drought regulations. Specifically, section 865(f)(1) requires that small water suppliers take one or more of the following actions: (A) Limit outdoor irrigation of ornamental landscapes or turf with potable water by the person it serves to no more than two days per week; or (B) Reduce by 25 percent reduction its total potable water production relative to the amount produced in 2013. The District's Ordinance 2014-01 conforms to action (A) by limiting outdoor irrigation to two days a week. After discussion, it was agreed that 25% reductions over 2013 usage should be a goal as well.
7. **PUBLIC RECORDS ACT REQUEST FROM THOMAS PEELE** The Attorney reported that Mr. Peele, a reporter from the Bay Area News Group, requested the District Directors' water use records. Mr. Peele requested this information from several other local water agencies.

## 8. ENGINEER'S REPORT

- A. The Engineer reported that the Neary Tank Utilization Project won the 2015 Project of the Year from the American Public Works Association.
- B. **PAGE MILL TANK RETROFIT** The Engineer reported that the project is on schedule and will be brought to the Board's August 2015 meeting with a request for approval to advertise for bids; the contract award is scheduled for September, 2015. The Engineer presented the different seismic design criteria's available for Page Mill Tank. Staff recommended Page Mill Tank be designed to most current AWWA D100 standards, with an essential facility designation, the Board concurred.

## 9. MANAGER'S REPORT

### A. AWARD OF CONTRACT FOR TANK LINER FOR ALTAMONT

**TANK #1 WITH FLEXI-LINER IN THE AMOUNT OF \$59,000** The General Manager explained that the original coating, installed in 1974, on the fiberglass liner in Altamont Tank No. 1 has failed, primarily because the tank was out of service for three months. Because the redwood tank is slated for replacement, it was proposed that a NSF approved poly liner would be installed instead of repainting the fiberglass liner. The new liner will hang from the rafters, and use water pressure to keep the liner in place. It was moved by Director Jordan, seconded by Director Holtz, to approve the expenditure of \$59,000.00 plus shipping for the Flexi-liner. Approved unanimously; voice-vote.

### B. FIELD REPORT

- **Neary Tank Drainage Project** In conjunction with the seismic improvements, the drainage work at Neary Tank is substantially complete. Three boxes for three outlets have been installed, new pipes have connected the three boxes that ultimately drain off the property. Additionally, two drain valves have been installed to drain the water from the tank until the water level is low enough to use the flush clean outs.
- **Tank Cleaning Project** Utility Service Group chemically cleaned McCann Tank 1 and Tank 2, La Cresta Tank 2, Neary Tank 2 and Elena Tank. All of the tanks are back in service except Neary.
- **Moody Court Main Repair and Clean Up** Moody Court is substantially complete. The main has been repaired and backfilled and the trails have been restored. An electrical box housing the wire from Moody Court to Altamont Pump Station was damaged and will be repaired.

- C. **CUSTOMER COMMUNICATIONS** The District Secretary read a letter from customer John Harney at 12117 Foothill Lane who protested the Proposition 218 Rate Increase notice. She also explained the three types of communications to be sent to customers regarding water conservation: 1) post cards explaining the two day a week watering ordinance; 2) letters to high users that must reduce 36%; and 3) notification to customers who have a Beacon meter installed that explains how to read and use the data to detect leaks and reduce usage.

## 10. DIRECTORS' REPORT

- A. **BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES** Director Evans reported on his attendance at the ACWA/JPIA conference in Sacramento May 6-8, 2015. He provided an example of a water budget that may be useful communications used in conjunction with the DropCountr app for cell phones that is already available to District customers.

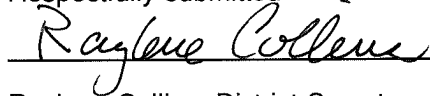
**B. DIRECTORS' COMMENTS** Director Jordan reported on the presentation from Felicia Marcus, Chair of the State Water Resources Control Board. He then discussed the possibility of receiving recycled water from the Santa Clara Valley Water District (SCVWD). At its May 12, 2015 meeting, the SCVWD voted to extend the State Water Project Tax. Director Anderson reported on a lawsuit filed to restore Hetch Hetchy valley.

**11. AGENDA ITEMS FOR JUNE 10, 2015 BOARD MEETING**

Report on water conservation objectives and outreach

**12. ADJOURNMENT** It was moved by Director Anderson, seconded by Director Jordan to adjourn the meeting at 9:00 pm.

Respectfully submitted



Raylene Collins, District Secretary

Approved: 

Ernest Solomon, President

