

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**January 8, 2014 Minutes**

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** Vice President Solomon called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: Directors Robert N. Anderson, Brian Holtz, Ernie Solomon.  
Teleconference: Director Steve Jordan

Staff Present: Patrick D. Walter, General Manager; Joubin Pakpour, Engineer; David Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** In attendance: Town of Los Altos Hills Councilmember Gary Waldeck, Chris Brown CPA of Charles Z. Fedak and Assoc., and customer Cameron Greig, 11240 Page Mill Road.

3. **CONSENT CALENDAR**

It was moved by Director Anderson, seconded by Director Holtz, to approve the Consent Calendar. Motion approved – roll call vote.

AYES: Directors Solomon, Jordan, Holtz, Anderson,  
NOES: None  
ABSENT: Director Kremen

4. **FINAL AUDIT FY 2012-2013, CHARLES Z FEDAK, CO.** Chris Brown, the District's auditor, reviewed the draft audit report for fiscal year 2012-13. He reviewed the Annual Financial Report, the Management Discussion and Analysis, and Financial Statements. He reported that he is providing an unqualified or clean opinion of the financial statements. The Board will provide any edits and the audit will be placed on the February 12, 2014 consent calendar for the Board's acceptance.
5. **DISCUSSION OF PUBLIC CORRESPONDENCE.** Due to a main break early morning of December 23, water service was interrupted to customer Cameron Greig, who lives at 11240 Page Mill Rd. The property is located at an elevation relative to the Page Mill tank such that a private pump is required to provide adequate pressure to Mr. Greig's house. Because the water service was interrupted, Mr. Grieg's pumps became air-locked. Mr. Greig wrote a letter to the board asking for a policy that he be notified when similar events occur so that he can manually bleed off the air to his system. The General Manager explained the difficult and unique conditions of the leak event on this cross-country pipe, and explained that the crews' top priority was to locate the leak, prevent further water loss, and repair the main. Nonetheless, the Engineer explained that a two inch air release valve will be installed in mid-January 2014. Also, the General Manager will consider how the crew might be able to notify certain customers such as Mr. Greig who are affected by catastrophic leaks. Mr. Greig stated that he was satisfied with these efforts.

6. **WATER TANKS FOR WESTWIND BARN** Town of Los Altos Hill's councilman Waldeck requested that the District fund the installation of a tank at Westwind Barn to store non potable water pumped from a well. The well produces approximately 4 gallons per minute and is currently used for dust and pest suppression in the lower arena. He explained that stored water would provide Westwind Barn an alternative water source for dust suppression, and could also be available for fire suppression. It was suggested that the Town continuously pump the well into a temporary tank in order to determine the potential output of the well for a sustained use as well as to properly size the tank and come back with a formal proposal.

7. **ENGINEER'S REPORT**

A. **NEARY TANK UTILIZATION PROJECT PHASE I** The District Engineer reviewed the staff report. The project is approximately 32% complete and is ahead of schedule and on budget.

B. **NEARY TANK UTILIZATION PROJECT PHASE II** A preconstruction meeting with the contractor Paso Robles Tank is planned for mid-January, 2014. It is expected that the tank will be returned to service May 1, 2014.

8. **ELENA ROAD MAIN LEAK CAUSES.** At the December meeting, staff described the poor condition of the cast iron water main in Elena Rd between Josefa and 25750 Elena Rd. There was an abundance of ground water and a corroded storm drain that was discovered each time the water main was repaired, which is thought to be the cause of the corrosion of the water main. Staff discussed the corroded storm drain with Town Engineer for Los Altos Hills and learned that it wasn't the Town's facility and does not appear on official maps.

9. **MANAGER'S REPORT**

A. **WATER TANK SITES** Both Neary and Hungry Horse Tanks are shut off for the winter. Neary is slowly draining the residual water for the scheduled work.

B. **FIELD REPORT.**

- Froze and replaced two broken angle stops on Christopher Lane.
- Service to main on Christopher was re-plumbed to replace a broken angle stop.
- Repaired pump control valves for Deer Creek Pumps 4 and 5.
- The air release at the top of Chaparral was upgraded to the new standard.
- Roads around Hungry Horse and Elena tanks were improved with asphalt grindings that were graded, rolled, and sprayed with a heavy oil top coat.
- Main Breaks: A leak occurred on a 6" cast iron, cross-country water main that runs between Buena Vista and Sherlock. The outside of the main is soft and corroded from a nearby leach field. The leak resulted in a hole approximately 6" long and 2" wide in the bottom of the pipe that quickly eroded a small portion of the hill. The main was repaired with a 2-3 ft. section of new pipe and the hill side was backfilled with quarry fines and topped off with native dirt then covered with "Jute" for erosion control.

10. **DIRECTORS' REPORT**

A. **BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES.** Director Anderson reported on issues relative to BAWSCA.

B. **DIRECTORS' COMMENTS** Director Anderson commented on a recent newspaper article regarding water rates in the City of Palo Alto.

C. **AGENDA ITEMS FOR FEBRUARY 12, 2014 BOARD MEETING**  
Final Audit approval


11. **CLOSED SESSION** - Continued to February 12, 2014 meeting  
**Pursuant to California Government Code Section 54957 Public Employee Performance Evaluation Title: General Manager**

12. **ADJOURNMENT** It was moved by Director Anderson, seconded by Director Holtz, to adjourn the meeting at 8:25 p.m. Motion approved- voice vote.

Respectfully submitted



Raylene Collins, District Secretary

Approved: 

Ernest Solomon, Vice President

