

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**July 10, 2013 Minutes**

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Jordan called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Stephen A. Jordan (teleconference), Directors Robert N. Anderson, Ernest Solomon, Brian Holtz, and Gary Kremen

Staff Present: Patrick D. Walter, General Manager; Joubin Pakpour, Engineer; Dave Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** No members of the public were present.

3. **CONSENT CALENDAR**

It was moved by Director Anderson, seconded by Director Solomon, to approve the Consent Calendar. Motion carried – voice vote.

4. **RESOLUTION 2013-8 ESTABLISHING APPROPRIATIONS LIMIT APPLICABLE TO THE DISTRICT DURING FISCAL YEAR 2013-2014.**

It was moved by Director Anderson, seconded by Director Solomon, to accept Resolution 2013-8 Establishing Appropriations Limit Applicable to the District During Fiscal Year 2013-2014. Motion carried – roll call vote.

AYES: Directors Jordan, Solomon, Holtz, Anderson, Kremen  
NOES: None  
ABSENT: None

5. **PENSION CONTRIBUTIONS** The General Manager explained that the District pays retirement contributions into the California Public Employees Retirement System (CALPERS) for both employer and employee shares. CALPERS, however, is requesting member agencies to reduce contributions to their employees' retirement account by eliminating the payment of the employee share. The Pension Fund Committee, consisting of Directors Solomon and Holtz, will consider the issue and whether adjustments should be made to the District's contributions to CALPERS. The Committee will make a recommendation at the August 14, 2013 Board Meeting.
6. **DRAFT CAPITAL IMPROVEMENT PROGRAM – 2013/2014.** The Engineer discussed the details of each project on the Draft Capital Improvement Program (CIP) and the factors considered when prioritizing projects, including structural condition of the facility, potential for improvements in fire protection, the cost/benefit of preventative maintenance, and the number of customers affected by the upgrade. He also provided estimated project costs. The top three projects of the fourteen proposed are: 1) Neary Tank Utilization, 2) Quarry Lake Emergency Water Supply, and 3) Hydraulic Model Calibration and District Wide Water Main Evaluation. Directors will discuss any further comments on the CIP and take action at the August 14, 2013 Board meeting.

7. **FINAL FY 2013/2014 BUDGET** It was moved by Director Anderson , seconded by Director Solomon, to approve the Final FY 2013/2014 Budget. Motion carried – roll call vote.

AYES: Directors Jordan, Solomon, Holtz, Anderson, Kremen  
NOES: None  
ABSENT: None

8. **ENGINEER'S REPORT**

- A. NEARY TANK UTILIZATION PROJECT The project is on schedule and budget. The Engineer will bring to the August 14 Board meeting a request for authorization to advertise for bids for the pipeline work.

9. **MANAGER'S REPORT**

- A. WATER TANK SITES AND FIELD REPORT: The Crew tightened the bands on the redwood slats at Altamont Tank, seismic work was started on Neary and La Cresta Tanks, a new backflow was installed for a customer on Moody Rd. There were four main breaks that were repaired: a 20 foot split on a main on Elena Rd., full circle crack on a main on Fremont Rd, a full circle crack on 6 inch AC main on Newbridge, and a full circle crack on a 6 inch AC main on Viscaino which caused mud slide damage to a customer's property. The District is currently replacing 25 feet of the main pipe in the proximity of the recent Elena main break as a preventative measure.
- B. CUSTOMER COMMUNICATIONS None to report

10. **DIRECTORS' REPORT**

- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES (BAWSCA). Director Anderson reported that BAWSCA has open positions for water resource engineers.
- B. LAFCO MEETING ATTENDANCE AUGUST 7 AND OCTOBER 2, 2013. Director Jordan questioned the value to the District of sending a Director to attend and observe LAFCO meetings.
- C. DIRECTORS' COMMENTS. Director Holtz reported that the Disbursements Committee had met and will bring their recommendations to the August 14, 2013 Board meeting.
- D. AGENDA ITEMS FOR AUGUST 14, 2013 BOARD MEETING  
Consider adoption of the CIP 2013/2014  
  
Disbursements Committee recommendation

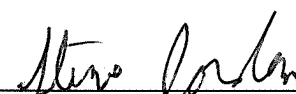
11. **CLOSED SESSION**  
**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (c) of Section 54956.9 (one potential case).  
No action was taken

12. **ADJOURNMENT** It was moved by Director Anderson, seconded by Director Solomon, to adjourn the meeting. Motion carried – voice vote. Meeting adjourned at 8:51 p.m.

Respectfully submitted

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Raylene Collins, District Secretary

Approved:   
Steve Jordan, President