

PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

September 2013 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Jordan called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: Directors Robert N. Anderson, Brian Holtz, and Gary Kremen.
President Jordan via teleconference. Director Solomon was absent.

Staff Present: Patrick D. Walter, General Manager; Joubin Pakpour, Engineer;
David Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office
Manager/District Secretary

The Pledge of Allegiance was recited. A tribute to fallen firefighters was read.

2. **COMMENTS FROM THE PUBLIC**. No members of the public were present.
3. **CONSENT CALENDAR**
It was moved by Director Anderson, seconded by Director Holtz, to approve the Consent Calendar. Motion carried – voice vote.
4. **DISBAND THE DISBURSEMENTS COMMITTEE**. It was moved by Director Anderson, seconded by Director Kremen to disband the Disbursements Committee. Motion carried – voice vote.
5. **PENSION COMMITTEE REPORT** Director Holtz reported that the Committee had not reached consensus for a recommended solution for adjusting the District's pension payment for employees' share (7%) to CALPERS. After discussion, it was decided that the committee bring several options for board discussion at the next meeting.

6. **RIM FIRE AFFECT ON SAN FRANCISCO PUBLIC UTILITY COMMISSION**

(SFPUC)WATER DELIVERY AND SUPPLY The General Manager reported that most of the damage caused by the Rim Fire was to San Francisco Public Utilities Commission's (SFPUC's) electrical facilities rather than the water facilities, and had no impact on water quality at Hetch Hetchy Reservoir. SFPUC conducted daily water quality tests during the emergency and held daily conference calls to update water retailers. Rates will not be impacted due to the fire because the SFPUC has insurance that covers damages.

7. **ENGINEER'S REPORT**

A. **CONTRACT AWARD FOR NEARY TANK UTILITIZATION PROJECT, PHASE I; RESOLUTION 2013-12.** The Engineer presented a summary of bids from seven contractors. He recommended awarding the contract to the lowest bidder, Mountain Cascade, a large contractor based in Livermore, California, with a bid of \$1,546,870. He recommended that the Board approve Resolution 2013-12 Authorizing an Award of Contract for the Neary Tank Utilization Project – Phase 1 to Mountain Cascade Inc. for a total cost of \$1,546,870, pending approval of the Los Altos Hills County Fire District, the following week. The Fire District has agreed to fund 80% of the cost up to \$2,400,000. It was moved by Director Anderson, seconded by Director Holtz to approve Resolution 2013-12. President Jordan, who attended the meeting via teleconference, delegated Vice President Kremen as signing Director for the Resolution. Motion carried roll call vote;

Ayes: Directors Anderson, Kremen, Holtz, Jordan

Noes:

Absent: Solomon

B. **MCCANN CORPORATION YARD STRUCTURAL ASSESSMENT.** The District hired a structural engineer to conduct a survey of the building located at the corporation yard on Ascension Drive. The building houses the District's field office, as well as equipment and inventory are storage. The Engineer reported that the structure, built in 1970, doesn't

meet current seismic standards for building that is considered essential to remain operating in an emergency. The projected cost to retrofit the building to current seismic standard is approximately \$50,000 to \$60,000. This project will be added to the 2013/2014 Capital Improvement Project list.

- C. SANTA CLARA VALLEY WATER DISTRICT NEW ROUND OF GRANT FUNDING. A new round of grant funding for 2013 will be awarded to projects that meet objectives of pollution prevention, creek clean up, wildlife and trail access, none of which qualify District projects. The engineer will continue to monitor grant funding for District projects.

8. MANAGER'S REPORT

A. WATER TANK SITES

- 1. STATUS OF SEISMIC UPGRADES La Cresta 1 is near complete, and Neary Tank 1 needs a few supports to be welded for the roof vents. Both tanks need to be painted. The drainage pipe for La Cresta is complete.

- B. FIELD REPORT. Replacement of the main on Christopher Lane is 50% complete; the crew is welding pipe supports for the pipe to lie evenly on the bridge. There were two small leaks: One on Taaffe Lane, and another on a 10 inch supply line on Arastradero Rd. that will be repaired by a contractor due to the difficulties of making repairs on a large pipe located beside a road with high traffic.

- C. CUSTOMER COMMUNICATIONS. None

9. DIRECTORS' REPORT

A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA) ISSUES.

Director Jordan discussed the possibility of rotating the position on the BAWSCA Board of Directors. Director Anderson, appointed to the four year position by Resolution 2013-4 and 2013-5, agreed that the position should be rotated, though he would continue as

the District's representative to the 2013/2014 Winter and Spring ACWA/JPIA conferences. Director Kremen volunteered to attend some BAWSCA meetings with Director Anderson with the goal of appointment to the BAWSCA Board position.

B. DISCUSSION OF REPRESENTATION TO EXTERNAL AGENCIES. The General Manager attended the Special District's Association (SDA) meeting on Monday, Sept. 9, 2013. He will invite a SDA representative to a future Board meeting to discuss the benefits of SDA representation on the LAFCO board and justification of the District's share of LAFCO's annual budget. Director Kremen moved that the Board must vote to authorize any future payments designated to LAFCO budget sharing. Motion tabled.

C. DIRECTORS' COMMENTS None

D. AGENDA ITEMS FOR OCTOBER 9, 2013 BOARD MEETING

Pension Committee options

Agency Representation

Santa Clara Valley Water District/State water project tax

10. **CLOSED SESSION**

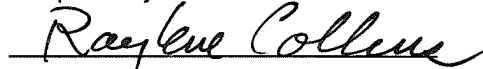
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Section 54956.9 (one potential case).

No Action Taken.

11. **ADJOURNMENT** It was moved by Director Anderson, seconded by Director Holtz, to adjourn the meeting. Motion carried – voice vote. Meeting adjourned at 8:15 p.m.

Respectfully submitted



Raylene Collins, District Secretary

Approved: 

Steve Jordan, President