

PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

February 13, 2013 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Jordan called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Stephen A. Jordan, Vice President Gary Kremen, Directors Robert N. Anderson, Ernest Solomon, Brian Holtz

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC.** None

3. **CONSENT CALENDAR:**

It was moved by Director Anderson, seconded by Director Solomon to approve Consent Calendar items A. Minutes and C. Financial Reports. Motion carried unanimously – voice vote.

Consent Calendar item B, Approval and Ratification of January 2013 Disbursements, was removed from the Consent Calendar for further discussion. In conjunction with item 5.C on the agenda regarding Tank Seismic Upgrades, the board addressed a disbursement of \$103,000.00 to Ferguson Welding. It was moved by Director Anderson, and seconded by Director Solomon, to waive the procurement policy for the contract with Ferguson Welding for structural tank upgrades to La Cresta Tank No. 2 and to authorize an amendment to the contract to expand the scope of services to include structural upgrades to multiple tanks and authorize additional compensation on a time and materials basis for a sum not to exceed \$350,000.

AYES: Directors Kremen, Solomon, Anderson, Holtz

NOES: Director Jordan

ABSENT: None

It was moved by Director Solomon, and seconded by Director Anderson to approve Consent Calendar B. Approval and ratification of January 2013 Disbursements paid in February in accordance with Resolution 2007-1 (Disbursements signed by Director Jordan). Motion carried unanimously – voice vote.

4. **ENGINEER'S REPORT**

A. NEARY TANK UTILIZATION PROJECT: The Engineer reported that the project is still on target for the 55% complete plans to be produced by the end of February, 2013.

B. LA CRESTA #2 RECOATING: Construction will start Feb 25, 2013 and will be completed the last week of April 2013. The tank is expected to return to service in May 1, 2013.

- C. CHRISTOPHER LANE REPAIR: The leak on a cast iron pipe that occurred in early January, 2013 had eroded a 10' x 4' x 5' hole in the bank of Matadero Creek. On January 30th it was discovered, after a routine inspection of the bank, that the hole had increased to 16.5' x 11.5' x 9' and undermined a portion of Christophers Lane. Because the extent of the erosion could not be determined, staff declared an emergency in order to repair the bank and road. Local and state environmental regulatory agencies were immediately contacted by the District's environmental subconsultant. The repairs were completed on February 1st under the direction of the District's geotechnical engineer. The Engineer explained that the likely cause of the leak was movement on one of the concrete anchor blocks located under the creek causing the pipe to pull apart. The proposed alternatives for replacing the pipe are to support the pipe on the bridge or span the creek with the pipe. The Engineer is also investigating the possibility of an additional intertie with Palo Alto on old Page Mill Road.
- D. The Engineer summarized an article in the Journal American Water Works Association (AWWA) that identified the high failure rate of cast iron pipe material compared with all other pipe materials.

5. **MANAGER'S REPORT**

- A. FIELD REPORT. The welding project on La Cresta and other tanks continues. The General Manager also discussed the potential cause of main breaks on Concepcion in October, 2012.
- B. CUSTOMER COMMUNICATIONS: The District Secretary reported that many customers expressed appreciation for the usage history graph illustrated on their bills. One customer investigated a leak based on the information shown on his graph, and repaired it immediately.
- C. WATER TANK SITES. The inlet piping at La Cresta Tank had been replaced and upsized from 10" cast iron pipe to a 12" ductile pipe to eliminate a hydraulic bottleneck from Zone 2 during high flow instances.
- D. BUDGET BILLING SEMINAR: The General Manager reported on a recent seminar for water efficiency. Budget billing uses a calculation of irrigated landscape area and number of residents for determining a water budget as a basis for water rates. One of the recommendations of the method is setting meter charges equal to fixed expenses to stabilize revenue regardless of water usage. Though fees are based on a calculation of an efficient use of water per residence, budget billing appears to be a cost advantage for large landowners at the expense of low users.

6. **DIRECTORS' REPORT**

- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES. Director Anderson reported that the refinanced bond blended interest rate of 3.14% is a significant savings for the District.
- B. ADVISORY COMMITTEES—UPDATES
- 1) COST REDUCTION STRATEGIES (DIRECTORS JORDAN AND KREMEN)
Director Jordan met with representatives of Silver Spring, the company that manages the smart meter network for PG&E, regarding the possibility of sharing the network with the District.

C. DIRECTORS' COMMENTS.

Director Jordan attended the Public Policy Seminar at Hanson Bridgett. He then emphasized the need for remote shutoffs on tanks.

Director Anderson mentioned the importance of attending the AWWA Emergency Preparedness workshop April 23, 2013 to be held in Rancho Cucamonga, California.

7. **AGENDA ITEMS FOR THE MARCH 13, 2013 BOARD MEETING.**


1) Discuss check signing and disbursement approval process.

2) Consider approving the expense to send a Director to attend the AWWA Emergency Preparedness Workshop April 23, 2013

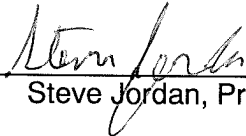
3) General Manager to provide summary of wireless pilot.

8. **ADJOURNMENT** The meeting was adjourned at 8:13 p.m.

Respectfully submitted


Raylene Collins, District Secretary

Approved:


Steve Jordan, President