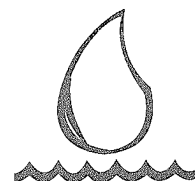


# PURISSIMA HILLS WATER DISTRICT

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

JANUARY 9, 2013 MINUTES



1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Holtz called the regular meeting to order at 6:34 p.m. in the District office.

Directors Present: President Brian Holtz, Vice President Stephen A. Jordan, Directors Robert N. Anderson, Ernest Solomon.

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** Gary Waldeck, Town of Los Altos Hills Mayor and former PHWD Board Member, brought a bottle of water to the meeting that had been stored for three years, and asked the District to test the water to determine if it is still potable.

3. **CONSENT CALENDAR:**

It was moved by Director Anderson, seconded by Director Solomon to approve the Minutes as amended and approve the Consent Calendar. Motion carried unanimously – voice vote.

4. **NOMINATION AND ELECTION OF PRESIDENT AND VICE PRESIDENT OF THE BOARD OF DIRECTORS.** It was moved by Director Anderson and seconded by Director Holtz to nominate Director Jordan as the next President of the Board. The motion was amended by Director Anderson and seconded by Director Solomon to nominate Director Kremen as the next Vice President. The motions were made in accordance with Resolution 2009-11 “Adopting a Policy Regarding the Annual Election of a President and Vice President of the Board of Directors on a Rotating Basis Based on Board Seniority.” Motion carried unanimously-voice vote

5. **ENGINEER'S REPORT**

- A. NEARY TANK UTILIZATION PROJECT. It is anticipated that the topographic survey will be completed by Jan 18, 2013. The project schedule is as follows: 1) August 14, 2013, board meeting, the Engineer will request authorization to advertise the construction contract; 2) September 3 bid opening and 4) October, 2013 construction starts. The Engineer explained that eighty percent of the cost will be reimbursed by the Los Altos Hills County Fire District.
- B. LA CRESTA #2 RECOATING BID RESULTS AND RECOMMENDATION OF AWARD. The Engineer discussed the bid opening on January 3, 2013. Eight bids were submitted. The apparent low bidder is Advanced Industrial Services (AIS), based in the City of Alamos, California.

6. **RESOLUTION 2013-01 AUTHORIZING AWARD OF CONTRACT FOR LA CRESTA TANK NO. 2 INTERIOR RECOATING PROJECT.**

It was moved by Director Anderson and seconded by Director Holtz to approve Resolution 2013-01. Motion carried- Roll Call vote.

AYES: Directors Holtz, Jordan, Anderson, Solomon, Kremen  
NOES: None  
ABSENT

7. **WATER SUPPLY AUGMENTATION-QUARRY HILLS LAKE WATER:** The Engineer explained that the design contract with EKI was extended to take the project from concept to actual design of equipment (pipe and trailer) to pump water from the lake for emergency purposes. It is anticipated the design will be completed by the end of February, 2013.

8. **MANAGER'S REPORT**

- A. FIELD REPORT. The Manager reported there was a leak on Christopher Lane. Staff is consulting with various engineers to determine the proper repair.. A leak on the PVC pipe in Zone 2 ½.near La Cresta Tank was repaired. The crew completed a repair on a flushing valve on Laurel Lane. The La Cresta Tank #2, 10" piping is being placed with 12", and welding is underway in preparation of the interior recoating project and will be finished in 7-10 days. Roadway paving was completed for the main repairs in the previous couple of months.
- B. CUSTOMER COMMUNICATIONS: Starting February 2013, the customer bills will show a graph of the customer's usage history.
- C. WATER TANK SITES. Welding will begin at the large tank at Neary, and both tanks at McCann.

9. **DIRECTORS' REPORT**


- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES. Nothing to report.
- B. ADVISORY COMMITTEES—UPDATES
- 1) COST REDUCTION STRATEGIES (DIRECTORS JORDAN AND KREMEN)  
Nothing to report
- C. DIRECTORS' COMMENTS.  
President Jordan summarized the request from the Independent Special District Selection Committee's invitation to send to the committee's meeting on Friday, Jan 11, 2013 to vote for two special district representatives to serve on the LAFCO board and attend bi-monthly LAFCO meetings. President Jordan learned that he was not available to attend the committee meeting after the District posted its Agenda for the January board meeting. Accordingly, it was moved by Director Holtz, seconded by Director Solomon, that pursuant to California Government Code Section 54954.2(b)(2). there was a need for the Board to take immediate action to designate a representative to attend the committee meeting, and that this need arose after the posting of the District's Agenda. Motion carried unanimously-voice vote.

Director Anderson then made a motion, seconded by Director Solomon, that Vice President Kremen be appointed as the District's representative at the LAFCO meeting January 11, 2013. Motion carried unanimously-voice vote.

Director Anderson mentioned that the Town of Los Altos Hills Emergency Communications Committee (ECC) requests a tour of the District's facilities so that in an emergency, the ECC members can easily locate the District's tanks and operations. He also mentioned that the District now has emergency supplies in the office for two staff serving as emergency response coordinators.

10. **AGENDA ITEMS FOR THE FEBRUARY 13, 2013 BOARD MEETING.** None.
  
11. **CLOSED SESSION** Pursuant to California Government code Section 54957, the Regular Meeting of the Board of Directors was closed for a public employee evaluation at 7:38 p.m.  
  
**RETURN TO OPEN SESSION** The regular meeting of the Board of Directors was reopened at 8:13 p.m. The Board agreed on the evaluation of the General Manager. The General Manager's annual salary will increase 4% to take effect January 1, 2013.
  
12. **ADJOURNMENT** The meeting was adjourned at 8:28 p.m.

Respectfully submitted

  
Raylene Collins, District Secretary

Approved:

  
Steve Jordan, President