

PURISSIMA HILLS WATER DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

SEPTEMBER 14, 2011



1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Anderson called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Robert N. Anderson, Vice President Brian Holtz, and Directors Stephen A. Jordan, Gary Kremen, and Ernest Solomon.

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** Gary Waldeck and Dick Jones, former Board members, were present.

3. **CONSENT CALENDAR:** After amendments were made to the August minutes, the Consent Calendar was approved unanimously—voice vote.

A. Approval of Minutes: Regular Meeting of August 10, 2011

B. Approval and Ratification of August 2011 Disbursements—\$571,869.31

C. Financial Reports for August 2011: Income and Capital Improvement Plan
Revenues and Expenditures
Balance Sheet
Consumption and Billing
Investments

4. **ENGINEER'S REPORT:**

A. **Zone 2.5 Phase II Project** The Engineer reported that the striping and slurry seal had been completed and that no further updates would be given as the project is now complete.

B. **Neary and Page Mill Tanks Structural Upgrades and Seismic Study** The Engineer reported that the Seismic Study had been completed and distributed. He said that a quote for construction costs would be submitted to the Board at the next meeting and that grant funding from the Los Altos Hills County Fire District might be possible.

After discussion, it was moved by Director Anderson, seconded by Director Solomon, that the Seismic Study be accepted. Motion carried unanimously—voice vote.

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C. District Water Rates—Comparison with Other Agencies The Engineer reviewed several graphs comparing District water rates with other cities and water agencies which deliver water purchased from the San Francisco Public Utilities Commission, the Santa Clara Valley Water District, or a combination of both. The Board thought it would be a good idea to put this information on the District's website because it shows that District rates compare favorably with other BAWSCA agencies since these agencies increased water rates in June 2011.

5. **WATER SUPPLY AUGMENTATION—QUARRY HILLS LAKE WATER:** The Engineer reported that the *Outline of Principles Agreement*, which had been prepared by the District's Attorney, had been submitted to the President of the Quarry Hills Subdivision Homeowner's Association (HOA) and had been presented at an HOA meeting. Board and Staff discussed concerns that arose at this meeting.

6. **MANAGER'S REPORT / COMMUNICATION ITEMS:**

A. Field Report The Manager reported the following:

- Yearly testing of backflow prevention devices is almost complete.
- A new meter and backflow device had been installed at a residence on Black Mountain Road.
- Crews had worked on the Altamont tank drain pipe which had become plugged with tree roots.
- A bypass pipe and valve had been installed around the altitude valve at the Altamont tank.
- Piping at the Altamont tanks 1 and 2, and Page Mill tank had been potholed in readiness for the seismic piping upgrade.
- A trench had been dug at McCann tank to install a new piping supply for the fire sprinklers in the shop at the District's Corporation Yard.

The Manager noted that, in response to the Auditor's request, he was informing the Board that his son and step-son are working for the District. His son is temporary part-time working on District mapping (GIS and GPS) and his step-son is temporary full-time in the field. The Board had no objections.

B. Customer Communications There were no customer communications.

C. State of District Sites Director Anderson noted that he had been advised by a member of the Town's Emergency Communications Committee that the La Cresta tank site was very messy. The Manager explained that Clearwire had been at the site installing cell site equipment but construction had stopped when Clearwire indicated that it wanted to rescind its contract. Clearwire then came back and indicated that it would continue its contract with the District and with equipment installation. The Manager said he would make sure that the tank site is cleaned.

7. **DIRECTORS' REPORT:**

A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues Director Anderson reported on BAWSCA issues.

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B. Directors' Comments Board members commented on matters of interest to the Board.

C. Agenda Item Requests The Board identified agenda items for the October 12, 2011, meeting.

8. **ADJOURNMENT**: The meeting was adjourned at 7:25 p.m. to reconvene next at the regular meeting on October 12, 2011, at 6:30 p.m., at the District's office.

Respectfully submitted

Lucy E. Xavier

Lucy E. Xavier, District Secretary

Approved: *Robert N. Anderson*
Robert N. Anderson, President