

PURISSIMA HILLS WATER DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

JULY 13, 2011



1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Anderson called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Robert N. Anderson, Vice President Brian Holtz, and Directors Stephen A. Jordan, Gary Kremen, and Ernest Solomon.

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** Gary Waldeck, former Board member, was present.

3. **CONSENT CALENDAR:** The Consent Calendar was approved unanimously—voice vote.

- A. Approval of Minutes: Regular Meeting of June 8, 2011
- B. Approval and Ratification of June 2011 Disbursements—\$560,904.26
- C. Financial Reports for June 2011: Income and Capital Improvement Plan
Revenues and Expenditures
Balance Sheet
Consumption and Billing
Investments

4. **RESOLUTION 2011-6—ESTABLISHING APPROPRIATIONS LIMIT APPLICABLE TO THE DISTRICT DURING FISCAL YEAR 2011-2012:** The Attorney reviewed the provisions of Resolution 2011-6, whereby subject local agencies establish applicable appropriations limits during fiscal year 2011-2012. This is done by applying factors reflecting changes in the California per capita personal income and in population to the limit for fiscal year 2010-2011. This calculation then determines the limit for 2011-2012.

After discussion, it was moved that Resolution 2011-6, attached hereto, establishing the District's appropriations limit applicable to the District during fiscal year 2011-2012 as \$1,063,165, be adopted. Motion carried—roll call vote.

Ayes: Directors Anderson, Holtz, Jordan, Kremen, and Solomon
Noes: None
Absent: None

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5. **ENGINEER'S REPORT:**

A. Zone 2.5 Phase II Project The Engineer noted that the Project had been accepted at the last meeting and that striping, which had been scheduled for the week of June 6 on La Barranca Road, had been completed. However, the striping job had been rejected due to poor workmanship and needed to be redone. He said that the Contractor would be re-striping in the next few days.

B. Neary and Page Mill Tanks Structural Upgrades and Seismic Study The Engineer noted that the District's Seismic Study Advisory Committee (Directors Holtz and Solomon), the Manager, and he had met to review the draft seismic study for the Page Mill and Neary #2 tanks. The draft study had also been given to the Board.

The Engineer reviewed data from the study and options regarding structural upgrades and requested comments from the Board. He said that comments from the advisory committee will be incorporated into the final study and will be brought back to the Board for further discussion and approval.

C. Approval of 2011-2012 Capital Improvement Program After discussion, it was moved by Director Anderson, seconded by Director Solomon, that the District's 2011 capital improvement program be approved. Motion carried unanimously—voice vote.

6. **WATER SUPPLY AUGMENTATION:**

A. Quarry Hills Lake Water The Manager noted he had not received any response from the property owner who is working to determine the cost for maintaining District facilities near the Quarry Hills lake.

The Manager said that he had contacted another resident who lives in the Quarry Hills Subdivision to request a meeting to present the District's proposal to the Home Owners Association.

7. **REVIEW OF DRAFT BUDGET FOR FISCAL YEAR 2011-2012 AND BENEFITS REVIEW ADVISORY COMMITTEE REPORT:** Director Jordan reported on the meeting of the Benefits Review Advisory Committee in connection with the budget for employee benefits.

The Board continued discussion on other budget items. It was then moved by Director Solomon, seconded by Director Holtz, that the budget for fiscal year 2011-2012 be approved. Motion carried unanimously—voice vote.

8. **MANAGER'S REPORT / COMMUNICATION ITEMS:**

A. Field Report The Manager reported the following:

- A leak had occurred at the intersection of Viscaino Road and Anacapa Drive.
- A cross-country main which runs from Altamont Road to Central Drive is being abandoned due to a leak.
- A service had been relocated on Todd Lane.

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- A two-inch service and backflow had been installed on Liddicoat Circle. A fire hydrant had also been moved, the cost of which will be reimbursed by the Los Altos Hills County Fire District.
- Six open patches had been paved.
- District crews have been assisting the contractor, Stoloski & Gonzalez, in shutting down mains for the installation of new fire hydrants for the Los Altos Hills County Fire District.
- Weed abatement for fire control had been done at the tank sites.
- La Cresta tank had been cleaned; Neary tank had been cleaned and filled.

B. Customer Communications There were no customers communications.

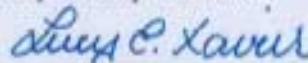
9. DIRECTORS' REPORT:

A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues Director Anderson reported on BAWSCA issues and the field trip he had taken of local Hetch Hetchy seismic improvements.

B. Agenda Item Requests The Board identified agenda items for the August 10, 2011, meeting.

10. ADJOURNMENT: The meeting was adjourned at 7:45 p.m. to reconvene next at the regular meeting on August 10, 2011, at 6:30 p.m., at the District's office.

Respectfully submitted



Lucy E. Xavier, District Secretary

Approved: 
Robert N. Anderson, President