

# PURISSIMA HILLS WATER DISTRICT

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS



FEBRUARY 11, 2009

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Solomon called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Ernest Solomon, Vice President Gary C. Waldeck, and Directors Robert N. Anderson, Brian Holtz, and Stephen A. Jordan.

Staff Present: Patrick D. Walter, General Manager; Patrick T. Miyaki, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** No public was present.

3. **CONSENT CALENDAR:** It was moved by Director Anderson, seconded by Director Jordan, that Item A, approval of minutes of the workshop/special and regular meeting of January 14, 2009, be removed from the consent calendar and that the remaining items be approved. Motion carried unanimously—voice vote.

B. Approval and Ratification of January 2009 Disbursements—\$294,753.54

C. Financial Reports: Income and Capital Improvement Plan  
Revenues and Expenditures  
Balance Sheet  
Consumption and Billing  
Investments

Approval of Minutes of the Workshop/Special and Regular Meeting of January 14, 2009 After discussion, it was moved by Director Anderson, seconded by Director Holtz, that the minutes be approved as amended. Motion carried unanimously—voice vote.

4. **ENGINEER'S REPORT:**

A. **Deer Creek Pump Station Improvement Project** The Engineer reported that a punch list had been prepared and given to the contractor, who indicated that these items would be finished at the end of the week. He also noted that the contractor would be submitting an estimate for bracing the pipes within the vault. This part of the project had not been included in the contract because the specifications had not been known at the time, requiring the braces to be designed at a later date. The Engineer said completion of the project would be at the end of the month.

B. **Presentation by the Engineer** The Engineer began his presentation with detailed explanations of commonly used acronyms in the water industry. He continued with an interactive tour of a typical water distribution system.

*The Engineer said he would stop his presentation at this time to accommodate Mr. Dayan, who had come to discuss his low pressure problem.*

5. **DAYAN PRESSURE PROBLEM—VIA VENTANA WAY:** At the last meeting, Staff had said that a pressure analysis report would be prepared with regard to Mr. Dayan's intermittent low pressure situation.

The Engineer now reviewed his report of February 5<sup>th</sup> which gave a history of the Dayan property, the physical characteristics of the property and the District system, a pressure analysis, conclusion, and recommendation. The report also included a topographic map, as well as six graphs from a pressure recorder that had been installed on a fire hydrant near the property and at a hose bibb at the house. The report cited sections from the California Code of Regulations and the District's Policy and Regulations regarding minimum pressure and the responsibilities of the customer and the District.

The Engineer noted that Staff proposed two recommendations to alleviate Mr. Dayan's pressure problem: 1) install a tank and booster pump to maintain a desired pressure at the house; or 2) connect to Zone 4, which would require that Mr. Dayan install a new service line. Both recommendations would be at Mr. Dayan's expense, since there is adequate pressure at the current meter location. The Board then discussed the findings of the analysis report and the recommendations with Staff and Mr. Dayan. After discussion, the Board suggested that Staff coordinate with Mr. Dayan when he decides which recommendation he wishes to pursue.

*The Engineer continued his presentation.*

The Engineer explained the concepts of flow and pressure (static and dynamic), and described the District's pressure zones and how they affect the system.

6. **PRESENTATION BY ATTORNEY:** The Attorney gave a presentation on ethics training, the Brown Act, and closed sessions. Because of time constraints, the Board deferred the Attorney's presentation on conflicts of interest and the Public Records Act to the March meeting.

7. **AGREEMENT WITH LOS ALTOS HILLS COUNTY FIRE DISTRICT (LAHCFD):** The Engineer reported that the City of Palo Alto had entered into a joint project with the LAHCFD to upgrade water mains in the vicinity of the District's Page Mill tank. The District currently has an interconnection in that area whereby the District and Palo Alto can purchase water from each other in the event of an emergency. As part of the joint project, the LAHCFD is upgrading the interconnection from a 6-inch to a 12-inch, similar to the one recently installed at Hillview Avenue and Arastradero Road.

The Agreement states that the construction work will be done at no cost to the District but that the ownership of the interconnection will transfer to the District at the completion of the project. The District will then operate, maintain, and repair the interconnection at its sole cost and expense.

After discussion, it was moved by Director Anderson, seconded by Director Holtz, that the Agreement for Construction of the Page Mill Road Interconnection, between the District and the LAHCFD, be approved. Motion carried unanimously—voice vote.

8. **WATER SUPPLY ALTERNATIVES:**

A. **Potential Purchase of Additional Water from the Santa Clara Valley Water District (SCVWD)** The Manager reported that he had been in contact with Amy Fowler who

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had suggested he speak with Jim Fiedler, the Chief Operating Officer of the SCVWD. Mr. Fiedler had explained that the SCVWD did not want to prepare a contract for a water supply at this time until it was certain how the water would be supplied to the District. He also noted that this project would be postponed for now but would be incorporated in the long-range planning of the SCVWD.

B. Quarry Hills Lake Water Quality The Engineer reported that he, the Manager, and the advisory subcommittee comprised of Directors Solomon and Holtz, had met. He noted that their recommendation, if the Board so desired, was that the subcommittee meet with the owner of the lake to discuss the steps necessary for using this water for an emergency source.

After discussion, the Board directed that Staff and the advisory committee meet with the owner of the lake to discuss the use of the water during an emergency for health and safety reasons.

9. **DROUGHT PLANNING:** Director Anderson requested that this item be continued to the next meeting. He noted that more information would be available in March from the San Francisco Public Utilities Commission and any drought planning would be premature.

10. **MANAGER'S REPORT / COMMUNICATIONS ITEMS:**

A. Field Report The Manager reported the following:

- Three main leaks and one service leak had occurred during the month.
- A new field person had been hired on February 1<sup>st</sup>.
- A backflow had been installed for the Town on Stonebrook Drive.
- A 2-inch meter had been replaced at Seton Provincialate.

B. Customer Communications There were no customer communications.

C. Antenna Tower at the La Cresta Tank Site The Manager noted the bracket had been fabricated and would be installed by the end of the month.

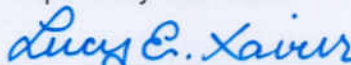
11. **DIRECTORS' REPORT:**

A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues Director Anderson reported on BAWSCA issues.

B. Agenda Item Requests The Board identified agenda items for the March 11, 2009, meeting.

12. **ADJOURNMENT:** The meeting was adjourned at 10:10 p.m. to reconvene at the next regular meeting on March 11, 2009, at 6:30 p.m., at the District's office.

Respectfully submitted



Lucy E. Xavier, District Secretary

Approved:   
Ernest Solomon, President