

PURISSIMA HILLS WATER DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

**6:30 P.M. WEDNESDAY, AUGUST 9, 2017**

26375 FREMONT ROAD, LOS ALTOS HILLS CA 94022

Teleconference: Brian Holtz  
130 Kai Malina Pkwy, Lahaina, HI  
650-305-0585

# Agenda

- 6:30 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 6:35 2. COMMENTS FROM THE PUBLIC**
- 6:45 3. CONSENT CALENDAR**  
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD JULY 12, 2107**
  - B. APPROVAL AND RATIFICATION OF JULY 2017 DISBURSEMENTS PAID IN AUGUST 2017 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR SOLOMON, PATRICK WALTER, AND RAYLENE COLLINS)**
  - C. FINANCIAL REPORTS FOR: INCOME AND CAPITAL IMPROVEMENT PLANS JULY 2017 REVENUES AND EXPENDITURES, BALANCE SHEETS**
- 6:50 4. ENGINEER'S REPORT UPDATE**
- 7:00 5. MANAGER'S REPORT UPDATE/DISCUSSION**
- A. FIELD REPORT**
  - B. CUSTOMER COMMUNICATIONS**
- 7:15 6. DIRECTORS' REPORT DISCUSSION**
- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES**
  - B. DATA RETENTION SUBCOMMITTEE DISCUSSION/ACTION**
  - C. DIRECTORS' COMMENTS**

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- |             |           |  |                   |
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| <b>7:30</b> | <b>7.</b> | <b>ATTORNEY'S REPORT</b>                                 | <b>UPDATE</b>     |
| <b>7:45</b> | <b>8.</b> | <b>AGENDA ITEMS FOR SEPTEMBER 13, 2017 BOARD MEETING</b> | <b>DISCUSSION</b> |
| <b>7:50</b> | <b>9.</b> | <b>ADJOURNMENT</b>                                       |                   |

**ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary at 650-948-1217. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at the District office , 26375 Fremont Road, Los Altos Hills, Ca. A complete agenda and minutes can also be found on the District's website: <http://www.purissimawater.org>.

## PHWD MINUTES JULY 12, 2017

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Holtz called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Holtz, Directors Steve Jordan, Robert N. Anderson, Brian Holtz, and Peter Evans.

Staff Present: Patrick Walter, General Manager; Joubin Pakpour, Engineer; David Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** It was moved by Director Holtz, seconded by Director Anderson, to approve Item A. Minutes of the June 14, 2017 Board Meeting as amended. Motion approved unanimously – voice vote. It was moved by Director Solomon, seconded by Director Anderson, to approve Items B. and C. Minutes of the June 14, 2017 Board Meeting. Motion approved unanimously – voice vote.
4. **FINAL BUDGET FY2017-2018** It was moved by Director Jordan, seconded by Director Evans, to approve the Final Budget FY 2017-2018. Motion approved unanimously – voice vote.
5. **AUTHORIZATION TO PURCHASE 300 BEACON METERS FOR \$50,000.00** Director Jordan suggested that the GM seek grant funding from Santa Clara County Valley Water District conservation programs. It was moved by Director Anderson, seconded by Director Solomon, to authorize the purchase of 300 Beacon meters for \$50,000.00. Motion approved – voice vote 4-1 (Jordan)
6. **ENGINEER'S REPORT** Nothing to report.
7. **MANAGER'S REPORT**

### A. FIELD REPORT

- **Chloramine Boost Station.** Installation continues at Neary. Tank 2 was put into service. A source for both Ammonia and Chlorine have been identified. Staff is obtaining Haz Mat permits for the chemicals stored at Neary from Santa Clara County.
- **Matadero Pump Station.** The pump station was excavated to install the flow meter. Cornerstone Structural Engineering Group will design supports for the reconstruction to handle the mechanical forces of the main.
- **La Cresta Tank 2.** The painting repairs from the 3 year warrantee for the recoating project ago started on July 10<sup>th</sup> and should be complete by July 12<sup>th</sup>. The tank is expected to be put back in service in about two weeks.
- **Service Installation.** A new 1-1/2" service and 2" backflow were installed on Ascension Dr.
- **New Meter and 2" Backflow** were installed on Priscilla.
- **Main Break on Elena Rd.** On July 10<sup>th</sup> a leak occurred on the Zone 3, 8" cast iron main. The leak was located at the hairpin turn on Elena near Foothill Lane behind the Elena Tank and was caused by a full circle crack.

**B. CUSTOMER COMMUNICATIONS** The District Secretary reported that a customer on Radcliffe Lane expressed appreciation for the data from her Beacon Meter.

**8. DIRECTORS' REPORT**

- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES** Director Anderson reported on topics related to BAWSCA.
- B. DATA RETENTION SUBCOMMITTEE** Director Holtz reported that the Subcommittee's proposal will be brought to the Board for consideration at their August 9, 2017 meeting.
- C. DIRECTORS' COMMENTS** Nothing to report.

**9. AGENDA ITEMS FOR AUGUST 9, 2017 BOARD MEETING** Nothing to report.

**10. ADJOURNMENT** It was moved by Director Holtz, seconded by Director Anderson, to adjourn the meeting at 7:20 p.m. Motion approved unanimously – voice vote.