

PURISSIMA HILLS WATER DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

6:30 P.M. WEDNESDAY, APRIL 12, 2017

26375 FREMONT ROAD, LOS ALTOS HILLS CA 94022

Agenda

- 6:30 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 6:35 2. COMMENTS FROM THE PUBLIC**
- 6:45 3. CONSENT CALENDAR**
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. APPROVAL OF MINUTES: REGULAR MEETING OF MARCH 8, 2107**
- B. APPROVAL AND RATIFICATION OF MARCH 2017 DISBURSEMENTS PAID IN APRIL 2017, IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR SOLOMON, PATRICK WALTER, AND RAYLENE COLLINS)**
- C. FINANCIAL REPORTS FOR: INCOME AND CAPITAL IMPROVEMENT PLAN MARCH 2017 REVENUES AND EXPENDITURES, BALANCE SHEETS**
- 6:50 4. APPOINTMENT OF A DIRECTOR TO THE BOARDS OF THE BAY AREA WATER SUPPLY & CONSERVATION AGENCY (BAWSCA) AND THE BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY DISCUSSION/ACTION**
- 7:00 5. ENGINEER'S REPORT: No Reports**
- 7:05 6. MANAGER'S REPORT UPDATE/DISCUSSION**
- A. FIELD REPORT**
- B. CUSTOMER COMMUNICATIONS**
- 7:20 7. DIRECTORS' REPORT DISCUSSION**
- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES**
- B. DATA RETENTION SUBCOMMITTEE UPDATE**
- C. DIRECTORS' COMMENTS**

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| 7:30 | 8. | CONSIDER MAY 10, 2017 BOARD MEETING CANCEL OR RESCHEDULE | DISCUSSION/ACTION |
| 7:40 | 9. | AGENDA ITEMS FOR MAY 19, 2017 BOARD MEETING | DISCUSSION |
| 7:45 | 10. | ADJOURNMENT | |

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary at 650-948-1217. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at the District office , 26375 Fremont Road, Los Altos Hills, Ca. A complete agenda and minutes can also be found on the District's website: <http://www.purissimawater.org>.

PHWD MINUTES MARCH 8 2017 v2

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Holtz called the regular meeting to order at 6:35 p.m. in the District office.

Directors Present: President Brian Holtz, Directors Steve Jordan, Robert N. Anderson, Ernest Solomon and Peter Evans.

Staff Present: Patrick Walter, General Manager; Joubin Pakpour, Engineer; David Gehrig, Attorney, Hanson Bridgett; Phil Witt, General Foreman; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** None

3. **CONSENT CALENDAR**

It was moved by Director Solomon, seconded by Director Anderson, to approve the Consent Calendar. Motion approved unanimously - voice vote.

4. **CONSIDERATION FOR CONTRIBUTING TO LOS ALTOS HILLS COUNTY FIRE DISTRICT (LAHCFD) CAPITAL IMPROVEMENT PLAN TO IMPROVE HYDRANT FIRE FLOWS IN ZONE 4** LAHCFD Commissioner Waldeck requested the GM to examine how low flow hydrants below the standard of 1,500 gpm in PHWD service area could be optimized. Pakpour Consulting ran a series of hydraulic model runs that simulated average day demand and produced a spreadsheet with system flow rates with both pumps on and off. Commissioner Waldeck then asked PHWD to propose a project in Zone 4 to improve the low flow hydrants as presented with LAHCFD Capital Improvement Project that proposes to increase undersized mains on Altamont Road and Page Mill Road in Zone 4 to provide hydrant fire flows of 1,500 gpm when Altamont pumps are operating..

The Board supported the project and agreed to participate financially. The GM will attend the March 21, 2017 LAHCFD Commission meeting and report the Board's support of the shared project.

5. **ENGINEER'S REPORT:** No reports

6. **AUTHORIZATION TO PURCHASE 300 BEACON METERS FOR \$50,000.00** The GM reported that 780 Beacon meters were installed and 50 are in inventory. Because of the success of early leak detection and positive feedback from customers, he requested approval to purchase an additional 300. It was moved by Director Holtz, seconded by Director Solomon, to approve the request to purchase 300 Beacon meters for up to \$50,000. Motion approved unanimously - voice vote.

7. **MANAGER'S REPORT**

A. FIELD REPORT

- Chloramine Boost Station: Installation continues at Neary. The tank is ready to be put into service once the welding work is painted. Isolation valves were added so that chloramine can be routed to either Tank 1 or 2.
- Page Mill Electrical Service: The pad was poured, a retaining wall was built, and the electrical box was mounted and circuit breakers were wired. PG&E will install the supply line from the transformer.

- Fremont Road Water Valve Abandonment: Late last year, a three valve set was installed to isolate the respective water mains on the corner of Fremont Road and Concepcion. Due to the busy intersection, the valve abandonment was required to be done as a second operation and was completed last week.
- Altamont Tank 1 was put back in service after the drain work was completed. The liner inside the tank appeared to be leaking. However, rain water had accumulated inside the tank between the wood exterior and the liner. When the tank started filling with water, the rain water was forced out, giving the appearance that the liner was leaking.

B. LEAKS No leaks to report

C. SFPUC WHOLESALE RATE will remain at \$4.10 in 2017. The GM explained that three factors contributed to the stable rate. SFPUC's demand increased compared to projections, SFPUC's bond refinancing in 2016, and BAWSCA found an \$11M error that will be credited to the balancing account.

D. SFPUC WATER QUALITY ISSUES In December 2016, SFPUC experienced a quality issue related to disinfection by-products. Due to low demand, water moved slowly through the SFPUC's regional water system to the Bay Area. The problem was resolved by using local reservoirs.

E. CUSTOMER COMMUNICATIONS None to report

8. DIRECTORS' REPORT

A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES. Director Anderson reported on issues related to Hetch Hetchy reservoir and the proposed Bay Delta Water Quality Plan.

B. DATA RETENTION SUBCOMMITTEE No reports

C. DIRECTORS' COMMENTS Director Holtz discussed a recent Supreme Court ruling on public information requests for access to public official's e-mails and text messages that relate to agency business. Such messages may be on personal accounts. The Attorney confirmed that only the owner of the personal account may search for and produce the messages that are requested. Director Jordan reminded the Board that he will attend the ACWA Spring Conference in Monterey, CA, and the Water Now Alliance conference in Boulder, CO. Director Evans discussed the cost difference of energy provided by Silicon Valley Clean Energy and PG&E, which he said is minimal..

9.AGENDA ITEMS FOR APRIL 12, 2017 BOARD MEETING

Data Retention Subcommittee

10.ADJOURNMENT It was moved by Director Anderson, seconded by Director Holtz to adjourn the meeting at 7:45 p.m. Motion approved unanimously-voice vote.