

PURISSIMA HILLS WATER DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

6:30 P.M. WEDNESDAY, OCTOBER 14, 2015

26375 FREMONT ROAD, LOS ALTOS HILLS CA 94022

Teleconference: Steve Jordan
155 Shermans Point
Camden, Maine

Agenda

- 6:30 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
- 6:35 2. COMMENTS FROM THE PUBLIC
- 6:45 3. CONSENT CALENDAR
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
 - A. APPROVAL OF MINUTES: REGULAR MEETING OF SEPTEMBER 9, 2015
 - B. APPROVAL AND RATIFICATION OF SEPTEMBER 2015 DISBURSEMENTS PAID IN OCTOBER IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR EVANS, PATRICK WALTER, AND RAYLENE COLLINS)
 - C. FINANCIAL REPORTS FOR: INCOME AND CAPITAL IMPROVEMENT PLAN SEPTEMBER 2015 REVENUES AND EXPENDITURES, BALANCE SHEET
- 6:50 4. REVISIONS TO POLICIES AND PROCEDURES FOR AWARD OF CONTRACTS AND FOR BIDDING REQUIREMENTS DISCUSSION/ACTION
- 7:00 5. ENGINEER'S REPORT
 - A. PAGE MILL TANK RETROFIT UPDATE
 - B. NEARY TANK UTILIZATION PROJECT UPDATE
- 7:15 6. DEFINITION OF WATER WASTE AS IT RELATES TO USES FOR CONSTRUCTION AND PUBLIC WORKS DISCUSSION
- 7:25 7. MANAGER'S REPORT
 - A. CONSERVATION UPDATE INFORMATION
 - B. FIELD REPORT UPDATE
 - C. CUSTOMER COMMUNICATIONS UPDATE

PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, **OCTOBER 14**, 2015

- | | | |
|-------------|--|--------------------------|
| 7:40 | 8. DIRECTORS' REPORT | DISCUSSION |
| | A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA),
ACWA/JPIA, AND OTHER AGENCY ISSUES | |
| | B. DIRECTORS' COMMENTS | |
| 7:50 | 9. CONSIDER RESCHEDULE MEETING NOVEMBER 11 (VETERANS DAY) | DISCUSSION/ACTION |
| 7:55 | 10. AGENDA ITEMS FOR NOVEMBER 11, 2015 BOARD MEETING | DISCUSSION |
| 8:00 | 11. ADJOURNMENT | |

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary at 650-948-1217. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at the District office , 26375 Fremont Road, Los Altos Hills, Ca. A complete agenda and minutes can also be found on the District's website: <http://www.purissimawater.org>.

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Solomon called the regular meeting to order at 6:30 p.m. in the District office.
Directors Present: President Ernest Solomon, Directors Robert N. Anderson, Brian Holtz, Steve Jordan and Peter Evans.

Staff Present: Patrick Walter, General Manager; Joubin Pakpour, Engineer; Dave Gehrig, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary
The Pledge of Allegiance was recited.
2. **COMMENTS FROM THE PUBLIC** Attending were Catherine Groves, Attorney, Hanson Bridgett; Gary Waldeck, customer and Town of Los Altos Hills Councilmember.
3. **CONSENT CALENDAR** It was moved by Director Anderson, seconded by Director Holtz, to approve the Consent Calendar. Motion approved – voice vote.
4. **ENGINEER’S REPORT**
 - A. **PAGE MILL TANK RETROFIT** The Engineer reported that two bids were received. He recommended awarding the project to the lowest bidder Paso Robles Tank, Inc. for a project cost of \$647,800.
5. **RESOLUTION 2015-05 AUTHORIZING AN AWARD OF CONTRACT FOR THE PAGE MILL WATER TANK RETROFIT PROJECT**
It was moved by Director Anderson, seconded by Director Evans, to approve Resolution 2015-05. Motion approved - roll call vote:
AYES: Directors Anderson, Solomon, Jordan, Evans, Holtz
NOES: None
ABSENT: None
6. **MANAGER’S REPORT**
 - A. **CONSERVATION UPDATE** The General Manager reported that the District’s cumulative savings January through August 2015 was 29% compared with the same time period in 2013. The cumulative savings from May through August 2015, State Water Resources Control Board’s measurement period, was 37% compared with the same time period in 2013.

Councilman Gary Waldeck reported that the Town of Los Altos Hills is updating the Town’s Water Conservation Ordinance to respond to new State laws. The updated Water Conservation Ordinance includes a water budget for landscapes installed with new construction or remodeling projects that can be monitored annually for compliance. He requested that the District provide water usage data for those permit applicants required to submit a landscape plan with a water budget. He explained that the State authorizes inter-agency agreements that allow sharing customer data.
 - B. **FIELD REPORT**
 - Cut the center vent off of Hungry Horse Tank: Health department requested that the center vent be changed due to the design of the cover. The vent cover from Neary will be used on Hungry Horse.
 - The Pax mixer approved for Hungry Horse will be installed into Neary. The Solar Bee that was in Neary was moved to Hungry Horse. Also, a Pax Power Vent will be installed on Neary and will replace the existing vent.
 - Altamont Tank drainage work continues.
 - Temporary Tank was placed at Page Mill Tank: The tank needs to be plumbed into the system.

C. CUSTOMER COMMUNICATIONS The District Secretary reported that several customers with new Beacon meters expressed appreciation for the ability to find leaks within 24 hours of the leak event. Prior to the new meters, customers would be notified that they had a leak when the bill arrived.

7. DIRECTORS' REPORT

A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES None to report

B. DIRECTORS' COMMENTS None to report

8. AGENDA ITEMS FOR OCTOBER 14, 2015 BOARD MEETING

November 11, 2015 Board meeting Veteran's Day

9. ADJOURNMENT It was moved by Director Anderson, seconded by Director Evans, to adjourn the meeting at 7:20 pm. Motion approved unanimously-voice vote.