

**PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
6:30 P.M. WEDNESDAY, JANUARY 11, 2012
26375 FREMONT ROAD, LOS ALTOS HILLS CA 94022
650/948-1217 OFFICE 650/948-0961 FAX**

Accessible Public Meetings

Upon request, the Purissima Hills Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 2 days before the meeting. Requests should be sent to Lucy Xavier, District Secretary, at the address above.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the Board of Directors will be available for public inspection at the District office at the address above at the same time that the written materials are distributed or made available to the Board.

Please note that the estimated times and action/discussion/information designations for the items on this agenda are for Board planning and preparation purposes only. The Board may take action on any item on this agenda, and the items on the agenda may be heard at a time earlier or later than specified or in a different order.

AGENDA

- 6:30 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. COMMENTS FROM THE PUBLIC
3. CONSENT CALENDAR
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. APPROVAL OF MINUTES: REGULAR MEETING OF DECEMBER 14, 2011
- B. APPROVAL AND RATIFICATION OF DECEMBER 2011 DISBURSEMENTS—PAID IN ACCORDANCE WITH RESOLUTION 2007-1 (DISBURSEMENTS SIGNED BY DIRECTOR HOLTZ)
- C. FINANCIAL REPORTS FOR DECEMBER 2011: INCOME AND CAPITAL IMPROVEMENT PLAN
REVENUES AND EXPENDITURES
BALANCE SHEET
CONSUMPTION AND BILLING
INVESTMENTS
- D. ROTATION OF OFFICERS PURSUANT TO RESOLUTION 2009-11 FOR YEAR 2012:
PRESIDENT HOLTZ, VICE PRESIDENT JORDAN
- 6:45 4. DRAFT AUDIT REPORT FOR 2010-2011 (CHARLES Z. FEDAK & COMPANY, CPA's) (ACTION)
- 7:15 5. EVALUATION OF RATE INCREASE (ACTION)
- 8:00 6. ENGINEER'S REPORT
- A. WATER TANK SEISMIC IMPROVEMENTS (UPDATE)
- B. MCCANN PUMP STATION IMPROVEMENTS PROJECT
1. RESOLUTION 2012-1—AUTHORIZING AN AWARD OF CONTRACT TO LEWIS & TIBBITTS, INC. IN THE AMOUNT OF \$83,740 (ACTION)

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| <u>8:20</u> | 7. | WATER SUPPLY AUGMENTATION—QUARRY HILLS LAKE WATER | (UPDATE) |
| <u>8:30</u> | 8. | MANAGER'S REPORT | (INFORMATION) |
| | A. | FIELD REPORT | |
| | B. | CUSTOMER COMMUNICATIONS | |
| | C. | WATER TANK SITES | |
| <u>8:45</u> | 9. | DIRECTORS' REPORT | |
| | A. | BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES | |
| | B. | DIRECTORS' COMMENTS | |
| | C. | AGENDA ITEM REQUESTS FOR FEBRUARY 8, 2012, BOARD MEETING | |
| <u>9:00</u> | 10. | ADJOURNMENT | |