

**PURISSIMA HILLS WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
6:30 P.M. WEDNESDAY, DECEMBER 14, 2011  
26375 FREMONT ROAD, LOS ALTOS HILLS CA 94022  
650/948-1217 OFFICE 650/948-0961 FAX**

Accessible Public Meetings

Upon request, the Purissima Hills Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 2 days before the meeting. Requests should be sent to Lucy Xavier, District Secretary, at the address above.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the Board of Directors will be available for public inspection at the District office at the address above at the same time that the written materials are distributed or made available to the Board.

**Please note that the estimated times and action/discussion/information designations for the items on this agenda are for Board planning and preparation purposes only. The Board may take action on any item on this agenda, and the items on the agenda may be heard at a time earlier or later than specified or in a different order.**

**AGENDA**

- 6:30 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. COMMENTS FROM THE PUBLIC
3. CONSENT CALENDAR  
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. APPROVAL OF MINUTES: REGULAR MEETING OF NOVEMBER 9, 2011
- B. APPROVAL AND RATIFICATION OF NOVEMBER 2011 DISBURSEMENTS—PAID IN ACCORDANCE WITH RESOLUTION 2007-1 (DISBURSEMENTS SIGNED BY DIRECTOR JORDAN)
- C. FINANCIAL REPORTS FOR NOVEMBER 2011: INCOME AND CAPITAL IMPROVEMENT PLAN  
REVENUES AND EXPENDITURES  
BALANCE SHEET  
CONSUMPTION AND BILLING  
INVESTMENTS
- 6:45 4. PRELIMINARY EVALUATION OF RATE INCREASE (DISCUSSION)
- 7:30 5. ENGINEER'S REPORT
- A. WATER TANK SEISMIC IMPROVEMENTS (UPDATE)
- B. MCCANN PUMP STATION UPGRADES (UPDATE)
- 7:45 6. RESOLUTION 2011-7—BANK OF THE WEST DIRECT DEPOSIT FOR CUSTOMER AUTOMATIC WITHDRAWAL (ACTION)
- 8:00 7. POLICY FOR FINANCIAL REPORTING OF CAPITAL ASSETS (APPROVAL)
- 8:15 8. WATER SUPPLY AUGMENTATION—QUARRY HILLS LAKE WATER (UPDATE)
- 8:30 9. MANAGER'S REPORT (INFORMATION)
- A. FIELD REPORT
- B. CUSTOMER COMMUNICATIONS

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- C. WATER TANK SITES
- D. DRAFT AUDIT REPORT FOR 2010-2011
- E. CONSERVATION INFORMATION ON BILLING STATEMENT

- 9:00 10. DIRECTORS' REPORT
- A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES
  - B. AVOIDING WATER LEAK DISASTERS: CAPITAL IMPROVEMENT PROGRAM (SOLOMON)  
POLICIES AND OPERATIONAL PRACTICES
  - C. DIRECTORS' COMMENTS
  - D. AGENDA ITEM REQUESTS FOR JANUARY 11, 2012, BOARD MEETING
- 9:20 11. CLOSED SESSION  
Pursuant to California Government Code Section 54957  
Public Employee Performance Evaluation  
Title: General Manager
- 9:45 12. OPEN SESSION (ACTION)  
Public Employee Performance Evaluation  
Title: General Manager  
Amendment to General Manager's Employment Agreement
- 10:00 13. ADJOURNMENT